



FOR MDL WEBSITE

माझगांव डॉक शिपबिल्डर्स लिमिटेड

(भारत सरकार का उपक्रम)

MAZAGON DOCK SHIPBUILDERS LIMITED

(A Government of India Undertaking)

Contact No. : 022-23764108/ 4174

ADVERTISEMENT FOR RECRUITMENT OF EXECUTIVE TRAINEES (TECHNICAL) THROUGH GATE 2017

विज्ञापन संदर्भ क्र.: एमडीएल/एचआर-सीआर/भर्ती/52/2016

Advertisement Ref. No.: MDL/HR-CR/REC/52/2016

Mazagon Dock Shipbuilders Limited (MDL) is India's leading Shipbuilding Company with ISO 9001:2008 accreditation. It is a profit-making Central Government Schedule 'A' PSU under the Ministry of Defence, Department of Defence Production, engaged primarily in the building of Warships and Submarines for the Indian Navy. MDL has a consistent growth, both in physical as well as financial parameters and has an ambitious growth plan. The present turnover is approximately ₹4,000 Cr. which is projected to be higher in the coming years. MDL has employee strength of around 9,000.

2. MDL proposes to recruit Executive Trainees of following disciplines:(These Executive Trainees will be shortlisted for Personal Interview on the basis of **Graduate Aptitude Test in Engineers (GATE) 2017 marks**).

Applications are invited from **Indian Nationals** for the following:

Eligible & interested candidates are required to apply online.

(Online Application opens from **06.01.2017** and closes on **06.02.2017**)

No.	Post/ Vacancy	Grade	Discipline	Indicative vacancies	Upper Age limit (in years) as on 06.02.2017
1.	Executive Trainee (Technical)	E-1	Mechanical	5	28
			Electrical	3	
Total				8	

Note: No. of vacancies are indicative and may increase/ decrease depending on the organizational requirement.

3. GRADE, PAY SCALES AND RESERVATIONS

Grade	Pay Scales (₹)	CTC per annum in Lakhs (Approx)	Reservations					Total
			SC	ST	OBC	PWD	UR	
E-1	16,400-40,500	₹7.19	01	01	02	00	04	08

4. PERSONS WITH DISABILITIES (PWD):

Only such person, who suffers from not less than 40% of relevant Disability are eligible to be considered under PWD as per “the Persons With Disabilities (Equal Opportunities, Protection of Rights & Full Participation) Act - 1995.”

5. QUALIFYING REQUIREMENTS:

Executive Trainee (Mechanical/Electrical)

Qualification - Full-Time degree in Engineering in Mechanical/ Electrical with minimum First Class or 60% Marks or equivalent CGPA from a recognized University/ Deemed University Or Institute recognized by AICTE.

Final year students are also eligible to apply for the post. However, their final selection will be subject to clearing the qualifying requirement as above with minimum First Class or 60% Marks or equivalent.

Job requirement: The incumbent will have to handle job functions like Ship/ Submarine construction, refits, modernization, in any of the relevant fields of Planning/Design/Procurement/Fabrication/Berth/Outfitting/Quality Assurance/ Test and Trials. The incumbent may be deployed for any other duties of the Company depending on requirement as may be decided by the Management.

6. Grouping of Technical Disciplines Qualification wise:

	Discipline	To include
a.	Mechanical	Mechanical/ Mechanical & Industrial Engineering/ Mechanical & Production Engineering/ Production Engineering/ Production Engineering & Management/ Production & Industrial Engineering.
b.	Electrical	Electrical/ Electrical & Electronics/ Electrical & Instrumentation.

Only the above-mentioned disciplines will be considered for the recruitment process. Courses/ Disciplines with equivalence to the above will not be considered.

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7. **SELECTION PROCESS:**

a. The selection process will comprise the following:

i) **GATE 2017 Examination:**

The Graduate Engineers from the relevant disciplines mentioned in the Qualifying Requirements, who are desirous of taking up a career with MDL are required to write Graduate Aptitude Test in Engineers (**GATE**) **2017** examination in the same disciplines. The GATE papers along with GATE paper codes which MDL would be considering for selection process are given below:

GATE 2017 paper	Corresponding GATE 2017 paper code
Mechanical Engineering	ME
Electrical Engineering	EE

ii) **Personal Interview:**

Based on GATE 2017 marks, candidates will be called for Personal Interview. In order to qualify/pass in Personal Interview, candidates will have to secure minimum 60 marks out of 100.

iii) **Final selection:**

Final selection will be on the basis of GATE 2017 Marks & Personal Interview marks.

Candidates obtaining valid marks shall only be eligible for the next stage of selection. The marks are valid only if the candidate obtains more than or equal to the qualifying marks as fixed for the respective discipline in GATE 2017. Please note that only GATE 2017 marks is valid for this recruitment exercise in MDL under this advertisement. GATE marks of 2016 or marks of previous GATE examination shall not be entertained. Candidates please note that the selection process will commence only after the declaration of GATE 2017 results.

b. **Verification of Original Documents:**

All original documents such as degree certificate, proof of date of birth, caste certificate etc. will be checked at the time of interview. The list of documents accepted in support of the same is given below for reference of the candidates. However, this list is not exhaustive and candidate may be required to produce other relevant documents on case to case basis in support of his/ her candidature. Non-production of original documents will debar the candidate from appearing for the interview and no Travelling Allowance will be reimbursed to such candidates.

i. Date of Birth (DOB) proof:

I. Xth Std. Passing Certificate indicating DOB

OR

II. School Leaving Certificate

OR

III. Birth Certificate

ii. Qualifications

- I. Marksheets indicating date of declaration of result.
- II. Final Degree Certificate.
- III. Provisional passing Certificate (in case Final Degree Certificate is not available).

In case of candidates who are appearing for B.E./ B.Tech., marksheets of all completed semesters indicating date of declaration of result. (Such candidates shall be required to submit the documentary proof of having passed the qualifying examination by 31 August 2017 with minimum prescribed percentage.)

Such candidates need to mention "App." in the Grade Column of the Online Application Form under 'Education Details' and mention their percentage of the last semester whose results have been declared in the percentage column.

- iii. If working in Govt./ PSU:- No Objection Certificate (if application not forwarded through proper channel) and a document indicating the current pay scale and date since working in the said pay scale.

However candidates working in Government/ Public Sector Undertakings on contractual basis/ temporary basis and in Joint Ventures are neither required to submit their application through proper channel nor submit NOC at the time of Interview.

- iv. In case of PWD candidates, Disability Certificate issued by the Competent Authority as per the Act.

- v. Candidates from Armed Forces and presently in the last year of service need to submit certificate/letter of Competent Authority stating the last date of Service for availing the Age Relaxation applicable to Ex-Servicemen.

c. **Caste Certificates:**

SC/ ST/ OBC (NCL) candidates must produce caste certificates, as per the format prescribed by the Government of India.

Format of Caste Certificates for SC/ST and Non Creamy layer certificate for OBC have been uploaded on MDL website under the head "Career-> Executives". Non Creamy Layer Certificate for OBC shall be issued not more than 1 year before the last date of submission of online application.

Candidates please note that requests for change of Category in the application form once submitted will not be entertained.

d. **Pre Employment Medical Examination:**

Applicants should be of sound health and meet the Medical Fitness Standards as prescribed. Candidates short-listed for appointment following interview shall undergo a medical test conducted/ organized by the Company and certified by the Company's Chief Medical Officer.

Candidates called for Pre Employment Medical Examination shall attend the same at their own expense.

e. **Verification of Antecedents:**

Police Verification Report (PVR) is a pre-condition for joining of the selected candidates. Candidates will have to obtain a formal Police Verification Report before joining MDL.

Candidates joining from Govt./PSU and whose applications have been forwarded through proper channel will be permitted to join on the basis of an identity certificate issued by a Gazetted Officer. Such candidates will have to obtain a PVR within 6 months of their joining.

f. **Offer of Appointment:**

Candidates finally selected for the post applied for will be offered appointment as per Company Policy in vogue. The selected candidates will be on probation for a period of one year and shall be confirmed in the post on successful completion of the probationary period.

g. Candidates must qualify through each stage of selection process successfully before being adjudged as suitable for selection.

8. **ELIGIBILITY OF CANDIDATES**

From PSU/ Govt. Department/ Armed Forces

Candidates, who are employed in Government/ Public Sector Undertakings, shall have to produce 'No Objection Certificate' (NOC) from their present employer at the time of the interview; failing which the candidate shall not be allowed to appear for the interview.

9. **AGE RELAXATION:**

a. The upper age limit is relaxable by 05 years for SC/ST and by 03 years for OBC (NCL) candidates.

b. Age relaxation for PWD candidates as per PWD Act /Govt.guidelines.

c. In case of Ex-servicemen, the upper age limit will be relaxed to the extent of number of years served in Military Service. However, the resultant age after deducting the period of service from the actual age should not exceed the prescribed age limit by more than 03 years.

d. Upper Age will be relaxed to the extent of maximum 05 years for internal candidates.

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- e. OBC candidates, who belong to Creamy Layer, are not entitled to concession admissible to OBC category. OBC (Non-Creamy Layer) candidates need to submit the requisite certificate in prescribed format for Central Government jobs from the Competent Authority. The said certificate should not be more than one year old.

10. CAREER PROSPECTS IN MDL:

The Company has a conducive and challenging work environment and offers attractive opportunities for growth through various training and development programs and a forward-looking & performance driven promotion policy. A meritorious and hard working Officer can, thus look forward to very good career development prospects.

11. FIXATION OF PAY:

The fixation of pay in case of PSU/ Government Department/ Armed Forces candidates who are currently employed with Government Department/ PSU will be in accordance with the Company's rules.

12. HOW TO APPLY:

- a. Interested eligible candidates shall register themselves ONLINE for the GATE 2017 examination for which registration has started on 01 September 2016.
- b. Information related to GATE 2017 can be obtained from GATE Organizing Institute's website www.gate.iitr.ernet.in
- c. Following are the important dates related to the selection process through GATE 2017 marks:

GATE Online Application Processing System (GOAPS) Website Opens: Enrolment, Application Filling, Application Submission	Thursday, 01 September 2016
Last Date for Submission of Online Application through Website	Tuesday, 04 October 2016
Availability of Admit Card on Online Application Interface for printing	Starts from Thursday, 05 January 2017 onwards
MDL Online Application system opens on	Friday, 06 January 2017
MDL Online Application system closes on	Monday, 06 February 2017
GATE 2017 Online Examination	Saturdays & Sundays 04, 05, 11 and 12 February 2017
Announcement of GATE Results on the Online Application Website	27 Mar 2017

- d. **GATE 2017 registration number provided on the Admit Card issued by GATE Authorities has to be used for applying to MDL. Candidates need to ensure that they fill up the GATE Registration Number correctly and apply for the relevant discipline in MDL Online Application Form. Requests for correction in GATE Registration number or Discipline will not be entertained.**
- e. Candidates have to apply to MDL through Online system only. No manual/ paper application will be entertained.
- f. While applying online, candidates should keep a scanned copy of their passport size colour photograph and their signature in **jpeg** format.
- g. Any changes in the application form need to be edited from “Online Recruitment->Candidate->Application Status” only before the last date of online application. No other means of communication or correspondence will be entertained.
- h. Candidates shall possess a valid and active email-id, which needs to be entered in the application form. Only this email ID will be considered for all future correspondence.
- i. Once you submit your Application, the System will generate a unique Registration No. After validation of your email id take a printout of the Application Form with the help of this registration number. Kindly keep a record of the same for future reference. Candidates are advised to take a print out of the application form quoting their registration number, on or before the last date of application. Option for validation of email or download/ printing of application form will not be available after the last date of application.
- j. Please note that your application is incomplete unless you get a system generated registration number and validate email of the email-id submitted in the application form. Applications without email validation will not be considered for further recruitment process.
- k. Generation of registration number does not imply acceptance of application or eligibility for the post.
- l. Eligible and interested candidates are advised to apply well in advance so as to avoid last minute errors in application. MDL management will not be responsible for any delay in submission of application caused due to the queries raised by the applicant and non-receipt of response thereof.
- m. Candidates may enter ‘NA’ in the mandatory fields not applicable to them.
- n. In case of difficulty in registration, candidates may contact on email mdlrec@mazdock.com or numbers 022-23764108/4174.

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13. Processing Fee:

Processing fee of ₹ 300/- shall be applicable for candidates belonging to General/ OBC Categories. Applicants belonging to SC/ ST/ PWD (Persons With Disability) are exempted from payment of processing fee.

12. INSTRUCTIONS FOR PAYMENT OF PROCESSING FEES:

- a. Candidates are required to deposit the Processing Fee at any nearest Branch of State Bank of India (SBI) as per procedure given below. Applicants belonging to SC/ ST/ PWD (Persons With Disability) are exempted from such payment of processing fee.
- b. Candidates are required to download the Challan Form available at the end of this advertisement. (Please note that Challan format, other than the one attached to this advertisement shall not be accepted)
- c. Fill up all the three parts (Bank's Copy, MDL's Copy & Candidate's Copy) of the Challan.
- d. Deposit cash of ₹ 340/- (including Bank Charges of ₹ 40/-) at the nearest SBI Branch. Bank shall be accepting processing fees upto the last date of remittance mentioned at the end of the Challan i.e. **06 February 2017** upto the normal banking operational hours.
- e. Bank shall retain its copy (Bank's Copy) and return two parts (MDL's Copy and Candidate's Copy) of the Challan to the candidate after filling of necessary information and Bank's seal acknowledging receipt of the Processing Fees and Bank charges.
- f. Candidates are required to ensure that Bank officials have filled up all necessary Bank and payment details (Branch Name, Branch Code, Journal No. & Date of Remittance) along with Bank Seal acknowledging receipt of fees on MDL's Copy as well as Candidate's Copy of the Challan.
- g. The details of remittance of processing fees such as Bank Branch Name, Branch Code, Journal No. etc are required to be entered in Section 3 of the Online Application Form.
- h. Application form along with the 'MDL's Copy' section of the Challan should be forwarded in an envelope superscribing "Advertisement Ref. No. & Post applied for" through post or courier so as to reach CM (HR-CR) **on or before Tuesday, 21 February 2017 (1700hrs)** on the following address.

Chief Manager (HR-CR)

Executives Recruitment Section,

02nd Floor, Mazdock House

Mazagon Dock Shipbuilders Limited, Dockyard Road,

Mumbai - 400010

- i. Fees paid against this advertisement shall not be accepted/ transferred against any other advertisement.

- j. Please note that only depositing Processing Fees at SBI is not sufficient, but the original 'MDL's Copy' section of the Challan with proper Bank Seal must be received at MDL along with the copy of the Application Form for considering the candidature.
- k. Candidates are advised to retain only 'Candidate's Copy' section of the Challan for future reference.
- l. Last date for submission of the processing fees at SBI Branch is **06 February 2017**. Any remittance of Processing Fee after **06 February 2017** shall not be accepted.
- m. The Processing Fee is Non-Refundable and candidates are therefore advised to ensure their eligibility for the post before applying.
- n. In the event of Bank Holiday/ Strike/ Closure of Bank for any other reasons, no additional time shall be provided for payment of fees. Therefore candidates are advised to make the payment of processing fee well in advance to avoid last moment inconvenience. Any remittance of Processing Fee after the last date of Payment of Fee shall not be accepted under any circumstances.

14. GENERAL INFORMATION AND INSTRUCTIONS:

- a. Only Indian Nationals are eligible to apply.
- b. Outstation Candidates called for Personal Interview shall be reimbursed Third AC Rail/ Luxury Bus by the shortest route.
- c. All original documents such as Degree Certificate, proof of Date of Birth, Caste Certificate etc. will be checked at the time of interview. Non-production of original documents will debar the candidate from appearing for the interview and in that case no Travelling Allowance will be reimbursed to such candidates.
- d. Candidature of a candidate is liable to be rejected at any stage of the recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false or not in conformity with the eligibility criteria mentioned in the advertisement.
- e. The Qualifying Requirement & Age limit shall be reckoned as on the last date of application i.e. **06 February 2017**. Candidates who have appeared in the final examination shall be required to submit the documentary proof of having passed the qualifying examination with minimum prescribed percentage by 31 August 2017. Wherever CGPA or Grade is awarded in qualifying degree, its equivalent percentage of marks must be indicated in the application as per norms adopted by the University/ Institute. In cases, where University/ Institute follow rating/ grading pattern and neither prescribe any conversion formula for calculating equivalent percentage nor award any class for that rating/ grade, the equivalent percentage shall be calculated in accordance with MDL Recruitment Rules.

f. Intimation regarding Personal Interview & Result:

List of 'Eligible Candidates', list of 'Not-Eligible Candidates', 'Interview Schedule', 'Result' etc. will be hosted only on MDL Website under the head "Career->Executives". Candidates are requested to visit MDL website time to time to get themselves updated on the recruitment status.

g. In case of any ambiguity/ discrepancy in the online recruitment portal the terms & conditions as mentioned in this advertisement will prevail.

h. Any further information/ corrigendum/ addendum would be uploaded only on MDL website.

i. Legal jurisdiction for any dispute will be at Mumbai.

14. **ONLINE APPLICATION PROCEDURE:**

a. Disable the pop-up blocker and clear history of the browser.

b. Log on to <http://www.mazdock.com>

c. Click on "Online Recruitment" and then click on the relevant post applied for.

d. Read all instructions given on the website.

e. Fill up all the details in the Online Application Form. In case of mandatory fields not applicable kindly enter 'NA' in the text box.

f. Upload Photograph & Signature in the prescribed Format.

g. Click SUBMIT and note registration number.

h. Click on the validation link sent on email.

i. Reprint your application from MDL website "Online Recruitment->Candidate->Form Reprint".

j. Candidates short-listed for Personal Interview shall be required to submit a print out of the Online Application Form at the time of Personal Interview.

15. **IMPORTANT DATES:**

No.	Details	Date
1	Commencement of MDL Online Application.	06.01.2017
2	Last Date of MDL Online Application	06.02.2017
3	Last Date for receipt of Challan Form	21.02.2017
4	Tentative date for Notification regarding schedule of Personal Interviews	21.05.2017

Date: - 06.09.2016

CHIEF MANAGER (HR)

-----End of Advertisement-----

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Recruitment of Senior Engineer on the basis of
GATE Marks

MDL also recruits Experienced Engineers with 01 year experience as Senior Engineer using GATE Marks. Candidates desirous to apply for Senior Engineer positions in MDL should write GATE Exam for being eligible for Senior Engineer posts as and when the vacancy arises. For details, log on to MDL website from time to time.

CHALLAN FOR Advertisement No. MDL/HR-CR/REC/52/2016

 <p>Bank's Copy</p>  <p>भारतीय स्टेट बैंक State Bank of India <i>The Banker to Every Indian</i></p>	 <p>MDL's Copy</p>  <p>भारतीय स्टेट बैंक State Bank of India <i>The Banker to Every Indian</i></p>	 <p>Candidate's Copy</p>  <p>भारतीय स्टेट बैंक State Bank of India <i>The Banker to Every Indian</i></p>			
<p>STATE BANK OF INDIA</p> <p>Challan for remittance of Processing Fee for Mazagon Dock Shipbuilders Limited, Mumbai Advertisement No. MDL/HR-CR/REC/52/2016 MDL A/C No. 34413274176 At SBI Code No: 09054</p>	<p>STATE BANK OF INDIA</p> <p>Challan for remittance of Processing Fee for Mazagon Dock Shipbuilders Limited, Mumbai Advertisement No. MDL/HR-CR/REC/52/2016 MDL A/C No. 34413274176 At SBI Code No: 09054</p>	<p>STATE BANK OF INDIA</p> <p>Challan for remittance of Processing Fee for Mazagon Dock Shipbuilders Limited, Mumbai Advertisement No. MDL/HR-CR/REC/52/2016 MDL A/C No. 34413274176 At SBI Code No: 09054</p>			
<p>Details to be filled by the Candidate (in BLOCK letters)</p> <p>Mr./Ms. _____</p>	<p>Details to be filled by the Candidate (in BLOCK letters)</p> <p>Mr./Ms. _____</p>	<p>Details to be filled by the Candidate (in BLOCK letters)</p> <p>Mr./Ms. _____</p>			
Date of Birth: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Date of Birth: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Date of Birth: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			
Post Applied for: Executive Trainee (Technical)	Post Applied for: Executive Trainee (Technical)	Post Applied for: Executive Trainee (Technical)			
<p>Details to be filled by Branch</p> <p>Branch Name :</p>	<p>Details to be filled by Branch</p> <p>Branch Name :</p>	<p>Details to be filled by Branch</p> <p>Branch Name :</p>			
Branch Code :	Branch Code :	Branch Code :			
Journal No. :	Journal No. :	Journal No. :			
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Employment Application Fee: ₹ 300/- Bank Charge: ₹ 40/- Total Payable: ₹ 340/-	Employment Application Fee: ₹ 300/- Bank Charge: ₹ 40/- Total Payable: ₹ 340/-	Employment Application Fee: ₹ 300/- Bank Charge: ₹ 40/- Total Payable: ₹ 340/-			
Signature of the Remitter	Signature of the authorized Official with Branch Seal	Signature of the Remitter	Signature of the authorized Official with Branch Seal	Signature of the Remitter	Signature of the authorized Official with Branch Seal
<p>For the Fee receiving Branch of SBI</p> <p>Branch should collect ₹40 extra (total of ₹300 + ₹40=₹340) from the remitter as bank charges and to be credited to the branch commission account, in accordance with CGM, Mumbai sanction Ref. No. SME/1/1071 dt. 15.03.2014 2. Branch should write the Branch Name, Branch Code, Journal No. & Date of remittance invariably and hand over both the MDL's copy & Candidate's copy to the remitter duly signed.</p> <p>Last Date of Remitting Processing Fee is 06/02/2017</p>		<p>For the Fee receiving Branch of SBI</p> <p>Branch should collect ₹40 extra (total of ₹300 + ₹40=₹340) from the remitter as bank charges and to be credited to the branch commission account, in accordance with CGM, Mumbai sanction Ref. No. SME/1/1071 dt. 15.03.2014 2. Branch should write the Branch Name, Branch Code, Journal No. & Date of remittance invariably and hand over both the MDL's copy & Candidate's copy to the remitter duly signed.</p> <p>Last Date of Remitting Processing Fee is 06/02/2017</p>		<p>For the Fee receiving Branch of SBI</p> <p>Branch should collect ₹40 extra (total of ₹300 + ₹40=₹340) from the remitter as bank charges and to be credited to the branch commission account, in accordance with CGM, Mumbai sanction Ref. No. SME/1/1071 dt. 15.03.2014 2. Branch should write the Branch Name, Branch Code, Journal No. & Date of remittance invariably and hand over both the MDL's copy & Candidate's copy to the remitter duly signed.</p> <p>Last Date of Remitting Processing Fee is 06/02/2017</p>	