

	MAZAGON DOCK SHIPBUILDERS LIMITED (Formerly MAZAGON DOCK LIMITED) (A Government of India Undertaking) Dockyard Road, Mazagon, Mumbai 400 010. INDIA Certified – ISO 9001:2008 For Shipbuilding Division	
	DIVISION - SHIP BUILDING	DEPARTMENT - MATERIAL PURCHASE
Tel. No.: (022) 2376 3255 3408	Fax No.: (022) 2373 8151	
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E-TENDER ENQUIRY IN SINGLE - BID SYSTEM FOR PURCHASE OF PLYWOOD for P15A & P15B Project.

TENDER NO.	TENDER DATE	CLOSING DATE & TIME	EMD
GM(M)/AM/200006594	11.05.2017	02.06.2017 1400 Hrs	NIL

Dear Sir / Madam,

Mazagon Dock Shipbuilders Limited invites on line competitive bids from reputed Bidders / Vendors in Single BID SYSTEM (Part-I Techno Commercial Bid and Part-II Price Bid) on MDL's eprocurement portal <http://eprocuremdl.nic.in> for Supply of wood.

The Tender Enquiry can be downloaded from our website: <http://eprocuremdl.nic.in/> / www.mazdock.com(path:Tenders>>Shipbuilding>>Material Purchase>>Tender Document) and from CPP Portal.

Note: This tender is to be filed through E-tendering only on our e-procurement portal. Online Bid on our E-Procurement portal only will be accepted. Bids submitted in any other form other than online submission will not be accepted.

Instructions to the Bidders for uploading the Techno-Commercial Bid and the Price Bid through E-Procurement Portal:

Official service provider for the website is
NIC,

Contact Person: Mr. AKSHAY,

E-mail: eproc-support@gov.in

Office Ph. No.: 0120-4200462, 0120-4001002, Ph. No.: 022-23763256

Pre-requisites for up-loading the Techno-Commercial Bid

- i. "Digital Signature Certificate" class III B (DSC) is a must for downloading the tender and uploading the techno commercial offer on our e-procurement portal <http://eprocuremdl.nic.in> for secured bidding.
- ii. By registering with our e-procurement portal for User ID and Password.
- iii. "Digital Signature Certificate" class III B (DSC) can be obtained from our service provider M/s.NIC.
- iv. Bidders should ensure Hardware & Software compatibility as well as Digital Signature available on front page of e-procure web site. Request for extension of due date shall not be entertained due to non-availability of these tools.
- v. Bidders should follow all the instructions enlisted on the front page of e-procure web page.

To ensure availability of above prerequisite is bidders responsibility

- i. It is mandatory to upload the complete techno-commercial offer along with the price bid through e-tendering on our e-procurement portal only.
- ii. Price bids shall strictly be quoted in prescribed price format/rate sheet as available and appearing on line on e-procurement so that it remains secured, encrypted and unreadable in the system.
- iii. In no circumstances the price bids shall be forwarded or uploaded in any other form.
- iv. Entire responsibility of the uploading the complete bid (Part-I & Part-II) shall be that of the bidder.
- v. No request / complaint shall be entertained after the due date/time of the tender.
- vi. Non availability of any of the prerequisites or last minute calls seeking clarifications / projecting problems shall not entitle a bidder to seek request for extension of due date.
- vii. Any problem with regard to uploading of the tender shall be intimated to M/s. NIC at least 24 hours in advance to the tender closing time & date. However, it will not be considered as reason for extension of due date of the tender.
- viii. Request for extension, if at all to be made, shall be forwarded at least 3 working days in advance

to the tender closing date / time with proper reasoning to undersigned by e-mail/fax. The request shall be put up to the competent authority for consideration on the merit of the case. MDL reserves all rights in this regard & decision of MDL shall be binding to the applicants.

ix. In case any vendor intending to respond against the tender and is not having the DSC to facilitate uploading of his bid, should approach the Service Provider at least 10 working days in advance of the tender closing date requesting DSC. The request so made to the Service Provider should simultaneously be forwarded to the Dealing Officer. In case the DSC is not received within 3 to 4 working days, the GM(M) be informed for suitable extension to tender closing date then only the tender due date shall be considered.

It is important to note that the bidders can upload their bids right from the time the tender is available on website. It is advisable that the bidder uploads the bid well in time rather than wait till last minute to avoid situations wherein he is unable to successfully upload the bid for various reasons which cannot be addressed then due to lack of time.

1. Technical Specification & Scope of supply:

Item Sr No	Material Description	Unit	Qty
1	MARINE PLYWOOD,24440*1220*16mm,IS 710 Material Code 18503226	Sheet	20
2	MARINE PLYWOOD,24440*1220* 19mm,IS 710 Material Code 18503229	Sheet	100

2. Pre-Qualification Documents & Criteria:

Bidders should upload following documents alongwith their (Part-I) bid online & based on these documents their techno commercial offer will be pre-qualified & evaluated for acceptance of part-I offer.

- a. Bidders Company Profile.
- b. Bidders Shop & Establishment Registration Certificate / Factory License / Registration certificate from local bodies for conducting business.
- c. Purchase Order copies in support of the bidders experience and past performance on similar supplies during last 3 years.
- d. Copies of valid registration of approval certificate in case of bidders firms registered with NSIC/SSI/MSME/ISO certificate.

Note:

- i) MDL has a right to verify /cross verification of authenticity of the above documents whenever felt necessary. MDL reserves the right to ask for originals of above documents.
- ii) Bidders registered with MDL shall upload copy of valid registration certificate.
- iii) MDL reserve the right to demand for hard copy any of the above documents or other related documents, if required bidder shall complied with same of else the bid is liable for rejection.

3. Earnest Money Deposit (EMD) / BID BOND: NOT APPLICABLE

4. Validity Period:

Bids / Offers shall have the validity period of **60 days** from the tender closing date. A bid valid for a shorter period will be liable for rejection. In case of shorter validity period quoted by any bidder, technically accepted bidder will be given opportunity to accept validity as per tender. In case of Non-acceptance of validity as per tender term thereafter, the firm's offer will be rejected by MDL as non-responsive.

5. On line submission of bids in two - bid system:

Offer must be uploaded in two parts i.e. Part-I (Tech-Commercial bid) & Part-II (Price bid) through e-tendering system. Bidders are requested to log on to our e-procurement portal "<http://eprocuemdl.nic.in>" for on-line submission of bids against above tender.

Part-I Techno Commercial Bid:

It shall contain the technical details, commercial terms/conditions of supply(without mentioning price), Un-pricedformat stating "Quoted" or "Not Quoted" or "NOT Applicable" BUT WITHOUT MENTIONING PRICES against each item of price format/Rate sheet, Acceptance forms for Tender Enquiry Form(TEF), General Terms & Conditions(GT&C) and Standard Terms & Conditions(STACS), with details of deviations on technical/commercial terms if any and other requirements specified in Tender document with proper authorization. Firm should upload their technical offer detailing complete Technical Specification as relevant at Part-I of e-tender in pdf format against ourTender Technical Specifications.

Following should be uploaded:

- I. Technical Bid in PDF format on your letter head clearly indicating the offer ref. & date to be attached. With mentioning technical description of items/make/brand being offered along with compliance statement.
- II. Acceptance on clauses of Tender Enquiry, GT&C and STACS in the Prescribed Formats duly stating 'Accepted OR Deviation' as applicable for each of the clause.
- iii. A standard Blank BoQ(Blank Rate Sheet) format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit necessary details, such as Taxes, other charges, Brand offered etc. in the format provided and no other format is acceptable. Bidders are required to download the Blank BoQ file, open it and complete the coloured (unprotected) cells with their respective above details. No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. The rate & price shall not be quoted in BOQ.
- iv. Deviation Sheet if any, shall be uploaded on line in the prescribed format in case of any deviations from Terms, Conditions & Technical requirements specified in the STACS, Tender Enquiry and GT&C.
- v. Bidders / Suppliers not registered with Mazagon Dock Limited should upload the additional documents as applicable and described above.
- vi. Copies of valid Registration or Approval certificates in case of Bidder's firms registered with MDL / NSIC / MSME / ISO shall be uploaded on line. Enterprise status (If Any) to be indicated in part-I (Mini/Micro/Small)
- vii. Bank details for payment by RTGS / NEFT in the format to be uploaded.
- viii. Scanned copy of certificates (if any) as detailed below:
 - a) ISO Accreditation.
 - b) Authorized Dealership/OEM.
 - c) Authorization letter from Principal.
 - d) Scanned image of PAN card shall be uploaded
 - e) Registration with MDL, NSIC, MSME
 - f) PO Copy in support of the bidders experience on similar supplies for past 3 Yrs.

Part-II Price Bid:

- i. A standard BoQ(Rate Sheet) format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the BoQ file, open it and complete the while coloured(unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
 - ii. Please refer replica of rate sheet at enclosure 2 for reference only.
 - iii. In the event we do not receive acceptance format duly filled for Tender Enquiry Form (TEF), Scope of supply & QA requirements, General Terms & Conditions (GT&C), Standard Terms & Conditions (STACS), Statutory requirements, Official Secret Act 1923 & Safety clause it shall be presumed that all the tender terms & conditions are acceptable to you.
6. Bid Rejection Criteria:
- A) Following bids shall be categorically rejected;
 - i. Bids received in any other form other than e-procurement format.
 - ii. Bids received after tender closing date & time.
 - B) Following bid rejection criteria shall also render the bids Liable for Rejection.
 - i. Bidder's failure to submit sufficient or complete details for evaluation of the bids within the given period depending on the deficiencies noticed in the bid.
 - ii. Incomplete / misleading / ambiguous bids in the considered opinion of TNC.
 - iii. Bids with technical requirements and or terms not acceptable to MDL/ Customer/External Agency as applicable.
 - iv. Bids received without pre-qualification documents / Bids not meeting the pre-qualification parameters stipulated in the tender enquiry.
 - v. Unreasonably longer delivery period quoted by the firm.
 - vi. Validity period indicated by bidders is shorter than that specified in the tender enquiry.
 - vii. Bidders not agreeing to furnish & Guarantee / Warranty obligations.
 - viii. Bid offering Price variation clause.
 - ix. Bidders not agreed to give post sale product support/replacement of defective material.
7. Pricing:
- i. Bidders shall quote the prices of items listed in the price bid sheet format (Enclosure -2) of the tender enquiry for delivery of the items in MDL stores on door delivery basis. The prices quoted shall remain firm and fixed during the currency of the order / till the execution of the total quantity on the order. No

increase shall be permissible on any account after finalisation of the order / till delivery of total quantity of the order.

8. Terms of Payment:

- i. MDL does not pay an advance payment for indigenous FOR bidders.
- ii. Payment for the value of supplies, as reduced by any deductibles and/or the amount leviable towards liquidated damages, if any and after including taxes, duties, Octroi, service tax etc. shall be made through RTGS /NEFT between 25 to 30 days after receipt and acceptance of the items as per the ordered terms in MDL against submission of documents in Triplicate including Delivery challan(s), Release note from the nominated Inspection Agency, Test reports / Certificates, Packing Lists, Invoice, Performance Guarantee, Storage / Preservation / Installation / Commissioning / Maintenance Procedures & other Technical documentation in requisite sets as relevant. Bidders shall furnish all the necessary details like name of the bank / branch, branch code No, bank account no, MICR No, in their technical bid as per the RTGS/NEFT/ECS format provided with the tender enquiry
- iii. Payment shall be made as per actual quantity received and accepted. The bills to be addressed to CM (F - NP), 3rd floor, Mazdock House, MDL, dockyard road, Mumbai -10 and should be submitted at Invoice Receipts Section located at South Yard Gate, opposite to Reception Centre, Mazagon Dock Shipbuilders Ltd, Dockyard Road, Mumbai:- 400010.

Note : Invoice with delivery challan (having CISF stamp in entering) should be submitted immediately within 2 to 3 working days in MDL after execution of order. Thereafter any discrepancy / pending claims regarding payment or any matter related to the order should be brought to MDL notice in writing within 30 days otherwise final payment by MDL, beyond which no claims will be entertained.

9. Delivery:

- i. DELIVERY PERIOD: The delivery date indicated in the tender is tentative. Material shall be delivered within **2 weeks** from the date of placement of order. Bidders are requested to confirm the delivery schedule in their offer.
- ii. CONSIGNEE: The Successful bidder/s shall supply the material on door delivery basis to Stores at GRS, MDL Dockyard Road, Mumbai. Pin 400010 on working days (Monday to Friday) between 8.00 hrs to 15.00 hrs (Lunch Time 11.30 to 12.00 hrs). In case truck/tempo reaches our yard beyond above time the same may be retained over night at your risk & cost.
- iii. SUPPLY ON MDL HOLIDAYS: Request for permission for delivery on Saturday / Sunday / holidays if required, should be submitted 3 working days prior to the date of holiday.
- iv. CERTIFICATES: Material should be supplied along with guarantee certificate.

10. Guarantee / Warranty

- i. The material supplied shall be guaranteed for a minimum period of **12months** for manufacturing defects from the date of acceptance by MDL.
- ii. The supplier will have to replace rejected / bad material during guarantee period at no extra cost to MDL.
- iii. The supplier cannot absolve their responsibility for warranty of material even though it is inspected & approved by inspection authorities.
- iv. If the defects are not remedied within a reasonable / stipulated time, MDL may proceed to rectify the defects at the supplier's risk & cost, but without prejudice to MDL rights under the contract.

11. Tolerance: NOT APPLICABLE

12. Inspection:

- i. Receipt Inspection:
MDL Inspection Section / User along with WOT shall carry out necessary inspection of the items on receipt in MDL on the basis of appropriate MDL Inspection system requirements & the Inspection documents submitted by suppliers. Any objection raised by MDL inspection team / User against quality of material or workmanship shall be satisfactorily corrected by the supplier at his expenses including replacement as may be required within shortest possible time within 30 days. Items damaged during transit shall also be rectified or replaced by the supplier within shortest possible time.
- ii. Compliance certificate / Test Certificate should be submitted by the supplier for the specified Plywood.
- iii. Rejection of the material: Any portion of the material found defective/rejected, the supplier shall collect the same at his cost from the MDL Yard, all incidental charges being born by supplier, (inclusive of custom duty, if payable), within 30 days from the date of intimation to the supplier of such rejection. MDL reserves the rights to dispose off the rejected item at the end of a total period of 90 days in any manner, to the best advantage to the MDL & recover storage charges & any consequential damages, from sale proceeds of such disposal.

13. Security Deposit (SD): NOT APPLICABLE

14. Liquidated Damages:

Time is an essence of the contract therefore the job, as ordered, should be completed on the dates mutually agreed upon in accordance with the delivery schedule. In cases of delay not attributable to Purchaser beyond the agreed schedule, the Vendor / Contractor shall pay liquidated damages, a sum representing 0.5% (Half per cent) per week or part thereof of the order value, subject to maximum of 5% of the order value for the undelivered portion.

15. Taxes & Duties:

- i. Bidders must indicate the nature of taxes & duties applicable for the supply and quote the amounts of Taxes and Duties as applicable separately as shown in the price bid format.
- ii. The items-wise rates quoted in the Rate sheet should exclude Taxes and Duties. Bidder should indicate Taxes and Duties as applicable separately under each of the head in the same Rate sheet, which will be paid extra based on tax invoice to the extent applicable.
- iii. Suppliers / bidder will not be entitled to any increase in rate of taxes occurring during the period of extended delivery completion schedule if there is delay in supplies / completion attributed to him. However if there is a decrease in taxes, the same must be passed on to MDL.
- iv. The following certificates will be issued for the items against this tender:
 - a. Excise Duty Exemption Certificate.
 - b. Octroi Duty Exemption Certificate.
 - c. Issue of "C" Form w. r. t. Sales Tax.
- v. Wherever all inclusive prices are quoted by the bidders without bifurcation of tax elements, no escalation can be considered in respect of any variations in statutory levies arising subsequently because of the absence of the required base figures in the purchase order / contract. Only those bidders who indicate the taxes & duties separately shall be entitled for consideration of change in the corresponding rate in case of variation in statutory levies.
- vi. Taxes & Duties will not be reimbursed wherever exemption certificates are issued by MDL.
- vii. Issue of Octroi Duty Exemption Certificate (ODEC): Octroi Exemption certificate will be issued by MDL. However, the local bidders within Mumbai municipal limits should indicate in their part -I offer the location (outside Mumbai) from where the ordered material will be supplied. The local bidders to confirm the acceptability of the ODEC at relevant Octroi Nakas. In case the Octroi Duty Exemption Certificate is not acceptable to Octroi Nakas, supplier will have to pay Octroi Duty which shall not be reimbursed by MDL and the refund will have to be claimed from Octroi / Municipal authorities directly by them.
- viii. Issue of Excise Duty Exemption Certificate (EDEC): Excise Duty Exemption Certificate (EDEC) will be issued to the principal suppliers (on whom the order is to be placed).
 - a. Since the EDEC is to be issued by Naval authority, the receipt/issue of EDEC to take approx. 2-3 weeks time.
 - b. The supplier should certify that items for which the EDECs obtained have been made use of fully & wholly for the warship construction for which the EDEC is sought. The delivery challans/relevant bill for the supplies is to be accompanied by Excise Gate Pass/Declaration to enable verification.
- ix. No claim for MODVAT benefit is acceptable.
- x. Issue of 'C' Form for Outstation vendor : Outstation vendors are to submit their requisition for 'C' Form in respect to the supplies made to MDL immediately on completion of a quarter as indicated in PO in initially in form of a statement containing Invoice No., Date of Invoice, MDL PO No., Value of Invoice, Consignment Note/LR No.
 - a. On receipt of such initial requisition, MDL Taxation cell will apply online for 'C' Form for the previous quarter and therefore vendor must give such initial requisition on or before 10 days of completion of every quarter. MDL may not be in a position to arrange for 'C' Form in case vendor fails to comply to this requirement.
 - b. However, 'C' Form will be issued to vendors only after receipt of ink-singed invoices along with copy of LR/ consignment note from the respective vendors.

16. Criteria for normalizing the Price Bid for ranking:

Techno-Commercial deviations will be negotiated with the firm/s before opening of price bids. Techno-Commercial deviations if acceptable to MDL, will be loaded as per loading criteria illustrated below for ranking purpose.

Loading Criteria:

Deviations sought by the bidder shall be negotiated and deviation accepted by the bidders after the negotiation in respect of following terms shall be loaded on the bidder/s quoted prices during price evaluation by MDL. The loading criteria that will be adopted as detailed below for the negotiated and accepted deviation by MDL:

- i) Payment Terms -It is desirable that the bidder accepts the Payment Terms indicated. Varied payment terms quoted by bidders as compared to the terms stated in the Tender document shall be normalized by adopting the Prime Lending Rate of State Bank of India plus 2% thereon on the amount(s) at variation and/or for the period (in no. of days) at variation
- ii) Delivery of the goods at MDL premises should be responsibility of the supplier. However, for unavoidable reasons, if bids are exclusive of transport and / or insurance, the same will be loaded at the cost to be incurred by MDL. The freight and insurance amount to be loaded will be intimated to the participant bidders before price bid opening.

iii) For the additional delivery period sought by the bidder over the stipulated date of delivery as per Tender, 0.50% per completed week will be loaded to the quoted price.

iv) Deviations sought in respect of rate per week and / or maximum ceiling in respect of liquidated damages shall be loaded to the quoted price. For example, the maximum ceiling towards liquidated damages stipulated in the Tender is 5% and the bidder seeks to limit it to, say 3.50% then the price quoted will be loaded by 1.5%. If the rate of LD per week is 0.50% per week or part thereof as per tender and the bidder seeks it as, say, 0.40% per week or part thereof, the maximum ceiling on LD as per tender will first be equated to weeks (10 weeks in this case) and the rate proposed by the bidder i.e. 0.40% will be multiplied by the so equated maximum period (which works out to 4%) and the quoted price will be loaded accordingly by 1%. Delivery being the essence of the contract, it is desirable if the bidder(s) adhere to the stipulated clause.

v) Statutory levies (VAT / CST, Excise Duty, Education Cess, Octroi Duty) shall be included for ranking of bids to determine L-1 vendor. Whereas cost (Basic Price + Transport + Insurance) to MDL Stores, Mumbai shall be considered for bidders for evaluation purpose.

vi) Deviations in respect of the period of Warranty / Guaranty shall be loaded to the quoted price @ 0.25% per month or part thereof.

17. Ranking of bids & Determination of L1 Bidder:

- i. Ranking of price bids shall be done on the basis of "Exclusive of taxes, duties and levies" on individual item wise basis i. e. Statutory levies (Customs Duty, Excise Duty, Education Cess, VAT / CST, Octroi Duty) shall be excluded for ranking of bids to determine L-1 vendor.
- ii. As taxes, duties and levies are excluded for the purpose of ranking of bids, there may arise a situation where overall cost (inclusive of taxes, duties & levies) of supply by the adjudged L-1 bidder may be higher compared with any other bid(s) depending on the tax structure. Therefore, it would be required that the adjudged L1 bidder has to reduce the price to make it competitive both before including taxes, duties & levies and after including taxes, duties & levies.
- iii. If the adjudged L1 bidder does not agree to reduce the price to make it competitive after including the taxes, duties & levies, then the next ranked bidder(s) will be given the opportunity so that the procurement is competitive.
- iv. While L-1 bidder shall be decided based on above, MDL may endeavor that negotiated price of L1 bidder is also competitive in Landed cost on cash outgo basis.
- v. Techno-commercially qualified item wise lowest bidder will be considered for further processing.
- vi. Among the equal bids, bidders with ISO 9000 series accreditation over non-ISO bidders, firstly Manufacturers then their authorized dealers will be given preference.

Note: Post opening of the Part-II bid, the L1 bidder will be evaluated by applying all applicable loading parameters and clarifications/clarifications during techno-commercial scrutiny /TNC meeting as mentioned in the tender document. In case of any discrepancy in Unit Price and Total price (Multiplication error), UNIT PRICE shall prevail.

18. Freak Low Quotes: NOT APPLICABLE

19. Risk Purchase & Order Cancellation:

In case of delay beyond 4 weeks from the contractual delivery period, MDL reserves the right to cancel the order and procure the ordered material from any available source at MDL's option and discretion and entirely at your risk and cost. Extra expenditure incurred by MDL in doing so will be recovered from you. MDL also reserves the right to cancel the order at your risk and cost if the progress of work is not considered satisfactory and it is felt that you are not likely to meet the contractual delivery date.

20. Option Clause:

MDL retains the right to place orders for additional quantities up to a maximum of 50% of the originally contracted quantity at the same rate and terms of the contract. Such an option shall be available during the original period of contract. Option quantity during extended Delivery period is limited to 50% of balance quantity after original delivery period.

MDL reserves the right to accept any or all offers in part / full without assigning any reasons whatsoever. In case of any dispute, our decision in this matter shall be final and legally binding on you. Further MDL also reserves the right to consider placement of Order, in part or in full, against the tendered quantity.

21. Modifications to the Bids:

- i. Bidders can submit modified bid on or before closing time and date of the tender. Modified bid received after the tender closing time is not acceptable.
- ii. Bidders desirous of submitting modified bids prior to the closing date & time may do so by sending a modification notice by fax, e-mail etc but followed by a signed confirmation copy of their request so as to reach the undersigned not later than the deadline for submission of bids. However it shall be the responsibility of the bidder to ensure that the covers containing modified bids are clearly marked as

- "Modified / Revised Bid" and deposited in the designated tender box before the tender closing date & time.
22. The contract will be governed by STACS and General Terms and Conditions while executing work. In case of discrepancy, clauses mentioned in Tender, Technical Scope and Rate sheet will override the clauses mentioned in other annexure including STACS & GT&C. The Acceptance Formats for Tender Enquiry Form (TEF), General Terms and Conditions (GT&C) & Standard Terms and Conditions (STACS), should be properly filled, signed and returned by the bidder along with bid. In the event, we do not receive acceptance formats duly filled it shall be presumed that all our tender terms and conditions are acceptable to the bidder.
 23. Indemnity: You shall hold harmless and keep MDL indemnified against all claims arising as a result of infringement of any patent rights on account of manufacture, sale or use of articles covered by the order.
 24. Bidders will not be entitled to any increase in rate of taxes occurring during the period of extended delivery completion schedule if there is delay in supplies / completion attributed to him. However if there is a decrease in taxes, the same must be passed on to MDL.
 25. **Public Grievance Cell:**
A Public Grievance Cell headed by General Manager (F-CA) has been set up in the Company. Members of public having complaints or grievances are advised to contact him on Wednesday between 10.00 hours and 12.30 hours in his office on 6th floor, Mazdock House or send their complaints / grievances to him in writing for redressal. His telephone No. is (022) 23762121 / (022) 23759793.
 26. **Downloading of Tender Enquiry Document:** The Tender Enquiry can be downloaded from our website www.mazdock.com
 27. MDL shall not be bound by any printed conditions or provisions in the sellers bid forms or acknowledgement of contract, invoices, packing list and any other documents which purport to impose any conditions at variance with the tender terms / final negotiated & accepted terms.
 28. **Purchase Preference:**
Techno-commercially qualified **Micro & Small Enterprises (MSE)** bidders will be considered for supply of 20% of tender quantity in case L-1 bidder is other than MSE, provided that; the quoted price of MSE bidders are in the bracket of L1 + 15% and MSE bidder agrees to match the rate with L1 rates. If MSE is SC/ST then 4% out of 20% MSE reservation is applicable under the above criteria. In order to avail this benefit the bidders shall enclose their valid MSE certificate along with the Part-1 bid.
 29. In case bidders are unable to submit their offer against this tender, we would appreciate a regret letter citing reasons for not quoting.
 30. **Contact Person For Clarification:**
In case of any clarifications, bidders are requested to contact the undersigned, before the closing date of the tender.

We look forward to receive your most competitive and reasonable offer against this tender.

Yours faithfully,
For MAZAGON DOCK LIMITED,

A Momin
Manager (C-MP)
Material – Purchase

Enclosures:

- Enclosure - 1 - Illustration for Loading Criteria
- Enclosure - 2 - Price Bid Rate Sheet.(BOQ)

The following reference documents and formats are available on MDL website (www.mazdock.com) under heading 'Tender' – Shipbuilding – Material Purchase.

- i. Standard Terms And Conditions (STACS).
- ii. General Terms & Conditions (GT & C).
- iii. Statutory requirements, Official Secret Act 1923 & Safety clause.

ILLUSTRATION OF LOADING CRITERIA

A.

Sr. No.	Description	Foreign Vendor 100% import content	Indigenous vendor with part import content	Indigenous vendor without import content
1.	Basic Price Quoted	a) FOB b) CIF	a) Ex-works b) Delivered to MDL Stores	a) Ex-works b) Delivered to MDL Stores
2.	Add : Insurance Charges	In case of 1(a)	In case of 1(a)	In case of 1(a)
3.	Add Sea / Air Freight charges / Inland Road Transport	In case of 1(a)	In case of 1(a)	In case of 1(a)
4.	Customs Clearance / Port Handling / Transportation to Yard	In either case i.e. FOB or CIF	Nil	Nil
5.	Cost (ex-MDL) excluding taxes & duties without loading towards any deviation.	Sr. Nos. (1+2+3+4) if FOB price quoted OR CIF price + Sr. No. 4	Sr. Nos. (1+2+3)	Sr. Nos. (1+2+3)

B. Financial Loadings:

6.	Variation in payment terms			
7.	Income tax & Service tax on Technical Services / Service Engineers liability to MDL.			
8.	Production Norms such as Scrap %, output - input ratio			
9.	Base date for price variation clause			
10.	Cost (ex-MDL) excluding taxes & duties after loading for variation in financial term.	Sr. Nos. 5 + 6 + 7 + 8 + 9		

C. Loading on Account of deviations in following commercial terms:

11.	Security deposit / Contract performance guarantee			
12.	Equipment performance guarantee			
13.	Additional delivery period sought over stipulated period as per tender			
14.	Additional time sought for supplying binding data			
15.	Liquidated damages per week rate / maximum ceiling			
16.	Warranty / Guarantee			
17.	Cost (ex-MDL) excluding taxes & duties after loading for variation in financial and commercial term.	Sr. Nos. 10 + 11 + 12 + 13 + 14 + 15 + 16		

D. Landed cost:

18.	Taxes and Duties			
19.	Landed Cost	Sr. Nos. 17+18		

BOQ-RATE SHEET (Fill Online Only)
(PRICE BID)

Sr No	Item Description as per Tender Enquiry	Basic Rate in Rs per Unit in Rs	Excise Duty(in %)	CST or VAT Tax(in %)	Octroi Charges if Any(in %)	Other Charges if Any(Rs.)	Transport Charges(in %)	Landed Cost in Rs
1	MARINE PLYWOOD,24440*1220 *16mm,IS 710 Material Code 18503226							
2	MARINE PLYWOOD,24440*1220 * 19mm,IS 710 Material Code 18503229							

Note:

The incidences against each head mentioned shall be clearly specified and not to be included in the basic rates. If however, there is no charge against any head, the vendor may state 'NOT APPLICABLE' against such row.