



निविदा पूछताछ
TENDER ENQUIRY

[वेब निविदा]
[WEB TENDER]

माझगांव डॉक शिपबिल्डर्स लिमिटेड
(भारत सरकार का उपक्रम)
MAZAGON DOCK SHIPBUILDERS LIMITED
(Formerly known as Mazagon Dock Limited)
(A Govt. of India Undertaking)
CIN: U35100MH1934GOI002079
Dockyard Road, Mumbai 400 010
Website- www.mazdock.com
Certified - ISO 9001: 2008 for Shipbuilding Division

निविदा सं./Tender No	6000000867	विभाग/Department	OTS(OUTSOURCING DEPT.)
क्रय अधिकारी/Purchase Exec.	Surjeet Sur	क्रय अधिकारी/Purchase Exec.	Surjeet Sur
सेवा में/To		दूरभाष सं./Telephone No	23763084
		फैक्स सं./Fax No	23743198
		ई-मेल/E-Mail	ssur@mazdock.com
दूरभाष सं./Telephone		निविदा सं./Tender No	6000000867
फैक्स सं./Fax		निविदा तिथि/ Tender Date	16.06.2017
ई-मेल/E-Mail		निविदा बंद की तिथि/Tender Closing Date	06.07.2017
		निविदा बंद होने का समय/Tender Closing Time	15:00:00
		आरएफक्यू सं./RFQ No	2110001093

निविदा शुल्क/Tender Fee	रु/Rs	0.00
बयाना राशि/EMD Amount	रु/Rs	0.00
पुर्व बिड बैठक तिथि और समय/Pre Bid Meeting Date & Time		,00:00:00
निविदा खोलने की तिथि और समय/Tender Opening Date & Time		07.07.2017,15:30:00
प्रस्ताव वैधता तिथि है/Offer should be valid up to		05.11.2017
सुरक्षा जमा/Security Deposit		0.00 %आदेश मूल्य का/PO value
वरीय बैंक जमानत /Perf. Bank Guarantee		0.00 %आदेश मूल्य का/PO value

(आगे के विवरण हेतु कृपया सम्बंधित नियम शर्तों को पढ़ें। सुनिश्चित करें कि कोटेशन और संबंधित पत्राचार के लिए विभाग का नाम, क्रय अधिकारी का नाम, निविदा संख्या, बंद होने का समय एवं तिथि एवं आरएफक्यू सं. अपने कोटेशनमें लिखें।
Kindly read and refer relevant terms & conditions for further details. Do ensure to Quote Department Name, Purchase Executive \$ Name , Tender Number, closing date & time and RFQ Number in your Quotation & related correspondence)

प्रिय महोदय/महोदया
Dear Sir / Madam ,

विषय /SUB:- CLEARING THE NHAVA YARD BY CUTTING & REMOVAL OF ALL
GRASS,BUSHES,CREEPERS,CLIMBERS ETC

माझगांव डॉक शिपबिल्डर्स लिमिटेड प्रतिष्ठित/संभावित आपूर्तिकर्ताओं से निम्न हेतु, प्रतियोगितात्मक दो बोली प्रणाली में (भाग -I तकनीकी - वाणिज्य बोली एवं भाग II मूल्य बोली) बोली आमंत्रित करती है।
Mazagon Dock Shipbuilders Limited (MDL) invites Competitive – Bid from reputed Supplier for the following in TWO BID system (Part - I Techno - Commercial Bid & Part - II Price Bid) .

क्र सं. SL.No.	सामग्री / सेवा विवरण Material / Service Details	मात्रा / इकाई Quantity / unit	आपूर्ति तिथि Delivery Date
00100	CLEARING OF VEGETATION AT NHY Service Description : SCOPE OF WORK FOR CLEARING OF VEGETATION AT NHAVA YARD (NHY)	1 Activity unit	29.09.2017

क्र सं. SL.No.	सामग्री / सेवा विवरण Material / Service Details	मात्रा / इकाई Quantity / unit	आपूर्ति तिथि Delivery Date
	<p>1. Location of the Work: The cleaning activity needs to be carried out at MDL's Nhava Yard situated at Nhava Village, Panvel, District Raigad. Total area of Nhava Yard is 33(Thirty Three) acres approx. But actual area for grass cutting, Tree trimming, Tree branch cutting is 20(Twenty) Acres Approx. (Excluding covered sheds, asphalted area and cemented area).</p> <p>2. Scope of work: The present requirement is an onetime activity for clearing the yard by cutting and removal of all grass, creepers, climbers, bushes, shrubs, trimming of trees all sizes of tree branches (as per requirements of Nhava Yard). The details are as under.</p> <p>a. Tree management: The Contractor shall trim the grownup branches of trees and cut down the branches coming close or above the existing buildings and compound walls.</p> <p>b. Removal of wild growth: The Contractor shall clear the wild growth viz. wild bushes, shrubs, creeper, climber etc. The roots of these wild growths shall be uprooted/destroyed so that they will not grow during the next monsoon. The contractor shall clear and level the earth post uprooting.</p> <p>c. Grass Cutting: The contractor shall clear the entire yard off grass and wild growth such as climbers, creepers and any other vegetation.</p> <p>d. Scrap collection: The ferrous non ferrous scrap(weighing 10 Kg and below) laying around the yard needs to be collected and dumped in a pre designated location by the contractor. However this does not include the machinery and equipment spread around the yard.</p> <p>3. The required machinery/equipment such as JCB for uprooting of wild bushes and shrubs and cherry picker for trimming of tree and cutting of tree branches shall be arranged by the contractor.</p> <p>4. Timelines: The entire activity of NHY cleaning/clearing as detailed in Para entitled scope of work needs to be completed in 60 days from placement of order (15 days for mobilization and 45 for completion of work). Depending upon the requirement contractor shall provide sufficient labour force to meet the scheduled task within the said timelines.</p> <p>5. Disposal of cut material: The contractor shall remove the cut vegetation such as leaves, branches, fallen fruits, and any other material from all over the yard and take away the same outside Yard and dispose off as per the extant practice. Burying of the garbage or burning of the same inside Nhava Yard or in the periphery is not permitted.</p> <p>6. Statutory permissions: Necessary permission (N.O.C) from Panvel Mahanagar Palika/Parishad (Forest dept) for cutting branches/trimming of trees shall be obtained by contractor and also the charges, photo charges etc. to be borne by contractor. The above permissions shall be obtained by the contractor prior to start of the work. Further any activity which requires the presence of statutory authorities will also be coordinated and arranged by the contractor at their cost.</p> <p>7. Certification of WDC: The work done certificate shall be issued by OIC Nhava Yard or any</p>		

क्र सं. SL.No.	सामग्री / सेवा विवरण Material / Service Details	मात्रा / इकाई Quantity / unit	आपूर्ति तिथि Delivery Date
	executive authorized by him.		
	The quantity is tentative with +/- 10% margin.		
	The Line item 00100 covers the following services		
000000001 0	सेवा सं./Service Number :- संक्षिप्त वर्णन/Short Description :- Trimming and cutting branches of trees	140 Number	
000000002 0	सेवा सं./Service Number :- संक्षिप्त वर्णन/Short Description :- Uprooting & removal of wild bushes/shrub	200 Number	
000000003 0	सेवा सं./Service Number :- संक्षिप्त वर्णन/Short Description :- Cutting & a clearing of grass, shrubs etc	82,250 Square meter	

नियम और शर्तें : भाग ए में लिखी हुई और इतर संलग्नपत्रे इस निविदा एक अभिन्न अंग हैं। हमें आशा है की, हमें प्रतियोगित्मिक और उचित प्रस्ताव इस निविदा के लिए प्राप्त होगा।

Terms & Conditions as indicated in Part A of this tender and other enclosures / annexures form an integral part of this tender document. We look forward to receive your most competitive and reasonable offer against this Tender.

माझगाँव डॉक शिपबिल्डर्स लिमिटेड के लिए /For Mazagon Dock Shipbuilders Ltd

Part-“A”

MAZAGON DOCK SHIPBUILDERS LIMITED INVITES ON-LINE COMPETITIVE BIDS from reputed Bidders / Suppliers in TWO BID SYSTEM (Part-I Techno Commercial Bid and Part-II Price Bid) on our e-procurement portal <https://eprocuremdl.nic.in> for the following Scope of Work / Supplies, terms and conditions:

1. **DESCRIPTION OF WORK / SUPPLIES / SERVICES :** Clearing the Nhava Yard by cutting and removal of all grass, bushes, creepers, climbers, shrubs, trimming of trees of all sizes of tree branches.

1.1 The detailed scope of work is as per Enclosure-1.

2. **Pre-qualification Criteria:** A copy of Orders / Jobs of similar nature completed during last 7 years

Note:

1. Bidders need to Upload supporting documentary evidence in support of the Pre-Qualification Criteria viz. **Work Order, Work Completion Certificate** issued by the party for whom the work is done. MDL has a right to verify / cross verification of authenticity of the said documents whenever felt necessary.
2. It is clarified that the work executed by the contractors for their in-house or capital use need not be considered for the purpose of bidders' experience of completion of similar works.

3. **EARNEST MONEY DEPOSIT (EMD): Not applicable.**

4. **VALIDITY PERIOD:** Bids / Offers shall have the validity period of **120 Days** from the tender closing date.

5. **ONLINE SUBMISSION OF OFFER IN TWO-BID SYSTEM:** Offer must be submitted in two parts, Part - I (Techno-Commercial Bid) & Part – II (Price Bid) on the MDL's e-Procurement website <https://eprocuremdl.nic.in> . **Offer in any other form will not be considered.**

Techno-Commercial Bid Part-I: This part should contain the following:

i)	Online Acceptance on clauses of Tender Enquiry, General Terms & Conditions (GT&C), Standard Terms & Conditions (STACs) in the Prescribed Formats stating 'Accepted OR Deviation' as applicable for each of the clause.
ii)	Deviation sheet in case of any deviations from Terms, Conditions specified in the Standard Terms and Conditions, Tender Enquiry & General Terms & Conditions shall be uploaded online.
iii)	Any deviation with respect to Technical requirement shall be uploaded online by the bidder.
iv)	Scanned image of Valid Service Tax registration certificate.
v)	Price schedule BLANKING the PRICES but clearly indicating ' QUOTED / UNQUOTED ', also indicating the % of actual taxes/ duties applicable, in the prescribed format available on MDL's e-Procurement website https://eprocuremdl.nic.in Note:- The printout of the Rate sheet can be taken & used for this purpose.
vi)	Scanned Image of valid Registration or Approval certificates in case of Bidder's/ firms registered with MDL/ NSIC/ Micro or Small Enterprises/Industries.
vii)	Scanned image of duly filled RTGS/NEFT as per Enclosure-3

viii)	Scanned image of Vendor Declaration in bidder's letterhead as per the format at Enclosure-4.
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Note: i) MDL has a right to verify / cross verification of authenticity of the scanned documents with respect to original submitted against this tender.

ii) The bidder is requested to **ensure that all the documents asked for are submitted** and are clear, legible & duly signed (i.e. self-attested), as it would save considerable time without necessitating the need for furnishing of the documents again by them. The bidder is also requested not to submit unnecessary documents not asked for, like signed & stamped copy of this Tender document, etc.

iii) The bidder is required to compulsorily select "ACCEPTED" or "DEVIATION" from the drop-down field choices available against the relevant Para no. /Clause no. of TEF/STACS/GT&C (as applicable). In case "DEVIATION" is selected against a particular Para no. /Clause no., it would be mandatory to explain the deviation proposed by the bidder in the adjoining text field. Any deviation (s) mentioned elsewhere in the Offer/Bid, other than in the said forms, will not be considered.

iv) **Blank Rate Sheet form is required to be filled-up by the bidder online by selecting "QUOTED" or "NOT QUOTED" from the drop-down field choices available, depending upon whether the bidder has quoted for the particular Service/Item tendered. Therein, the bidder is also required to specify the Taxes & duties (if any) quoted & the rate of the Taxes/Duties.**

Part-II: In this part bidders are requested to fill the PRICES for each of the listed items strictly in the prescribed format/ Rate sheet provided in E-Procurement Portal. **Offer in any other form shall not be considered.**

6. BID REJECTION CRITERIA:

a. Following bids shall be categorically rejected:

- i) The Bids received after tender closing date and time.
- ii) Bidders not quoting for all the items in the Rate Sheet in the prescribed format available on MDL's e- procurement website <https://eprocuremdl.ni.in>.

b. Following bid rejection criteria may render the bid liable for Rejection.

- i) Bidder's failure to submit sufficient or complete details for evaluation of the bids within the given period which may range in between two to three weeks depending on the deficiencies noticed in the documents submitted which shall not however conflict with validity period.
- ii) Incomplete / misleading / ambiguous bids in the considered opinion of User Dept.
- iii) Bids with technical requirements and or terms not acceptable to MDL.

7. Bid Evaluation Criteria: Technically qualified overall lowest Offer (L1 Bidder) indicated in the price bid will be considered for awarding contract. The ranking of the price bid will be done on "all inclusive basis." including taxes,duties, loading parameters etc as per rate sheet.

Note: In case of any discrepancies observed in any Rate Sheets, or against each item and / or in Grand total in the price bid, evaluation would be carried out by arriving on the grand total by considering the unit rate and quantity indicated in Rate sheets.

8. Contract Period:. 60 days. The job is to be started as per mobilization period.

9. Mobilization: The successful bidders shall mobilize the required Manpower / Tools / Materials within 02 Weeks from the placement of LOI/ Order whichever is earlier.

Tender No. 6000000 867 , dated 16 .06.2017, due on 06.07.2017 at 15:00:00 Hrs.

- 10. PRICING:** Bidder shall quote the prices of all items listed in the tender enquiry which will be inclusive of all costs such as labor, transportation, all incidental expenses etc. However the applicable taxes/duties & levies will be indicated separately in the rate sheet. The prices quoted shall remain firm and fixed during the currency of the order/contract.

MDL shall not be bound by any printed conditions or provisions in the bidder's bid forms or acknowledgement of Order/Contract, invoices, packing list and other documents which purport to impose any conditions at variance with or supplemental to Order/Contract. Illustrated Rate sheet is attached at enclosure 2.

- 11. TAXES & DUTIES:** Bidder shall indicate separately the percentage of the applicable taxes and Govt. levies in blank Price Bid submitted in Part I (Techno Commercial Bid). The increase/decrease in the Tax structure which is statutory levy of Govt. during the tenure of contract will be paid/ deducted at actual by MDL.

12. TERMS OF PAYMENT: -

- a) Payment will be made between 25 to 30 days through NEFT/RTGS/ECS on submission of bills in triplicate to OTS dept. along with work completion certificate duly signed by CM or officer of above level of Admin. Dept. MDL.
- b) No advance will be paid in any manner against the Contract.
- 13. SITE VISIT FOR QUOTING:** Prior to submission of your quotation, bidders are requested to visit the site and if any clarification is required bidders may contact Mr. A.S. Mascarenhas, AGM (SB-HS&ID), Phone 022-23763138, 23763164 prior to quoting for the tender and submit duly filled Vendor declaration as per format at **Enclosure – 4** along with the offer.
- 14. MODIFICATIONS TO THE BIDS:** - Bidder will not be allowed to bid after the closing time is over. Bidder can change the submitted bid any Time till the closing time through e-portal only and the last changed bid will be considered for ranking of the bids.
- 15. SECURITY DEPOSIT (SD):** Not applicable.
- 16. GUARANTEE/WARRANTY:** Not applicable
- 17. INSPECTION:-** The work will be inspected and certified by CM or officer of above level of SB(HS&ID) Dept of MDL.
- 18. LIQUIDATED DAMAGES:** Time is an essence of the contract therefore the job, as ordered, should be completed on the dates mutually agreed upon in accordance with the delivery schedule. In cases of delay not attributable to Purchaser the agreed schedule, the Service Provider shall pay liquidated damages, a sum representing 0.5% (Half per cent) per week or part thereof, subject to maximum of 5% of the final Order / Contract value.
- 19. LOADING CRITERIA:** Deviations sought by the bidder in respect of Payment terms and delivery period shall be loaded on the bidder/s quoted prices during price evaluation by MDL as per MDL Norms. It is desirable that the bidder accepts the Payment Terms indicated by the company in the Tender document. Varied payment terms quoted by bidders as compared to the terms stated in the Tender document shall be normalized by loading the Prime Lending Rate of State Bank of India plus 2% on the quoted price.

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Note: Online ranking visible to bidders after opening part II price bids is without loading parameters. However the L1 bidder will be evaluated offline by applying all applicable loading parameters as mentioned in the tender document.

20. FREAK LOW QUOTES: In case after opening of price bid of technically cleared firms, it is noted that L-1 firm has quoted very low rates and indicates to withdraw from the tender then EMD shall be forfeited and firm may be given tender holiday including intimation to other PSUs. If the

Rates quoted are less than MDL estimates by 40% or so and if the difference in rate between L1 and L2 is 30% or more then the firm will have to give additional BG of 20% of the PO value as additional security. Bank charges for this additional BG shall be borne by MDL and reimbursed against proof of payment.

21. HINDRANCE REGISTER : All hindrances with date of occurrences and removal shall be noted in the Hindrance Register. The Hindrance Register shall be signed by the reps of both MDL as well as Contractor.

22. RISK PURCHASE: If the article / service or any portion thereof be not delivered / performed by the scheduled delivery date / period, any stoppage or discontinuation of ordered supply / awarded contract without written consent by Purchaser or not meeting the required quality standards the Purchaser shall be at liberty, without prejudice to the right of the Purchaser to recover Liquidated Damages / penalty as provided for in these conditions or to any other remedy for breach of contract, to terminate the contract either wholly or to the extent of such default. Amounts advanced or part thereof corresponding to the undelivered supply shall be recoverable from the Contractor / Bidder at the prevailing bank rate of interest.

MDL shall also be at liberty to purchase, manufacture or supply from stock or utilize the services as it deems fit, other articles of the same or similar description to make good such default and/or in the event of the contract being terminated, the balance of the articles of the remaining to be delivered there under. Any excess over the purchase price, cost of manufacture or value of any articles supplied from the stock, as the case may be, over the contract price shall be recoverable from the Bidder / Contractor.

23. PUBLIC GRIEVANCE CELL: - A Public Grievance Cell headed by **Shri S. D. Kajawe, General Manager (F-Accounts)**, 3rd floor, Mazdock House has been set up in the Company. Members of public having complaints or grievances are advised to contact him on Wednesday between 10.00 hours and 12.30 hours in his office on 3rd floor, Mazdock House or send their complaints / grievances to him in writing for redressal. His Telephone No. is 23762184 or 23759793.

24. Working on MDL Holidays: Request for permission for working on Saturday / Sunday / holidays if required, should be submitted 3 working days prior to the date of holiday, to Personnel department and Security through concerned Dept.

25. Instructions to the Bidders:

Note: Before quoting against this Tender, the prospective bidder is requested to go through the Tender Enquiry document (& Annexes, if any) thoroughly & carefully. Deviations to the Terms & Conditions of the Tender are highly discouraged. Therefore, any doubts arising in respect of any of the Terms & Conditions stipulated, Qualification Criteria, Eligibility for exemption from submission of EMD, clarification if any w.r.t Documentation / Procedural requirements, etc. shall get clarified by the prospective bidder through the Dealing Executive invariably before the submission of the Bid.

Tender No. 6000000 867 , dated 16 .06.2017, due on 06.07.2017 at 15:00:00 Hrs.

25.1 Submission of bids against e-Tenders: The bidder is required to quote online on the e-Procurement website (www.eprocuremdl.nic.in) by the deadline, by submitting the Techno-commercial Bid & Price Bid in Electronic format only. The prices/quotes & a few declarations shall have to be entered/uploaded by the bidder online in the Tender's entry forms & other bid documents' scanned /soft copies shall have to be uploaded as part of the bid. All bids should be digitally signed using DSC (as explained below).

25.2 To be able to participate in e-Tender (s), every bidder must register themselves on the ASP's website (*registration is free of cost*) & must possess a legally valid Class-IIB or above Digital Signature Certificate (DSC) (*also known as Class-II B or above DSC with encryption & signing authority*) as per IT Act-2000, using which they can sign their electronic bids. The DSC can be procured from any Certifying Authority (CA) authorized by Controller of Certifying Authorities (CCA) of Govt. of India.

25.3 National Informatics Centre (NIC) have been appointed by MDL as the Application Service Provider (ASP).

25.4 In order to familiarize prospective bidders to e-tendering / e-procurements other aspects, etc., regular orientation training programs {of two(2) hours duration} are being organized at MDL. The interested bidders are requested to get themselves acquainted with all the requisite aspects & be prepared by attending the training by conducting the ASP/MDL official(s). The firms may nominate only one representative from their organization to attend such training. Training shall be conducted every Friday between 2 & 4 PM in MDL.

25.5 Besides the training been organized, online User Manual is available on the website for the guidance of users & for participating in the e-Procurement/ e-Tendering, the bidder must ensure having the requisite (IT) infrastructure at their office premises.

25.6 For any further details of e tendering & digital signatures, please contact 0120- 4200462, 0120-4001002, 8826246593, eproc-support@gov.in OR Mr M S Kumbhare DGM (C-MP) Phone - 2376 3250 or mobile: 9769327576, mskumbhare@mazdock.com

25.7 Bidders in their own interest are requested to upload their bids well in advance of tender closing date to avoid the last minute difficulties in uploading the bids. Request for extension, if at all to be made, shall be forwarded at least 3 working days in advance to the tender closing date / time with proper reasoning. MDL reserves all rights in this regard & decision of MDL shall be binding to the applicant. Problems in hardware/software, internet connectivity, system configurations, Browser setting etc, for whatsoever reason shall not be considered for extension of tender closing date and time.

25.8 MDL will not be responsible for an error in downloading of tender documents from web by the bidders. The version appearing on MDL website will be considered final and authentic.

25.9 All bidders are requested to get their technical queries, if any, clarified in advance (3 days in advance to tender closing date) before bidding to avoid last minute delay. For any technical clarification, bidders are requested to contact Mr. S. Sur CM. (OTS), Tel. no. 23763084.

25.10 Entry Pass for Contractors and their workmen: Bidders shall comply with the "MDL Security Procedures laid down in MDL for entry passes in respect of Contractors and their workmen" which is available in the home page of OUTSOURCING DEPT. of MDL Website www.mazdock.com Shipbuilding → Outsourcing → Tenders.

25.11 Bidders can participate in online bidding

- By registering with <https://eprocuremdl.nic.in> for User ID and password.
- By obtaining class IIB or above DSC (Digital Signature Certificate) with encryption & signing authority (for secured bidding).

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25.12 Bids received against online participation shall only be accepted. Bids submitted in any other mode will not be considered.

25.13 MDL bidder's earlier quoted for MDL tender on website <https://mdl.eprocure.in> have to register again (free of cost) on website <https://eprocuremdl.nic.in>

25.14 MDL reserves the right to consider placement of Order / Contract in part or in full against the tendered quantity or reject any or all tenders without assigning any reason.

We look forward to receive your most competitive and reasonable offer against this tender.

Yours faithfully,
For Mazagon Dock Shipbuilders Limited,

Chief Manager (Outsourcing)

Enclosure -1	Scope of Work
Enclosure -2	Rate Sheet
Enclosure -3	RTGS/NEFT Form
Enclosure -4	Vendor Declaration
Enclosure -5	Tender Term Acceptance Form
Enclosure -6	GT&C Acceptance Format
Enclosure -7	STACs Acceptance Format

References: Terms & Conditions (Available on MDL Website - www.mazagondock.gov.in/ →Tenders →Shipbuilding→ Outsourcing

- 1 Standard Terms & Conditions (STACS)
- 2) General Terms And Conditions while executing work.
- 3) Official Secrets Act 1923 (Extract).

Formats: (Available on MDL Website - www.mazagondock.gov.in/ →Tenders →Shipbuilding→ Outsourcing

- 1) OTS -F-07 Order acceptances Format.

Scope of work

1. **Location of the Work:** The cleaning activity needs to be carried out at MDL's Nhava Yard situated at Nhava Village, Panvel, District Raigad. Total area of Nhava Yard is 33(Thirty Three) acres approx. But actual area for grass cutting, Tree trimming, Tree branch cutting is 20(Twenty) Acres Approx. (Excluding covered sheds, asphalted area and cemented area).
2. **Scope of work:** The present requirement is an **onetime activity** for clearing the yard by cutting and removal of all grass, creepers, climbers, bushes, shrubs, trimming of trees all sizes of tree branches (as per requirements of Nhava Yard). The details are as under.
 - a. **Tree management:** The Contractor shall trim the grownup branches of trees and cut down the branches coming close or above the existing buildings and compound walls.
 - b. **Removal of wild growth:** The Contractor shall clear the wild growth viz. wild bushes, shrubs, creeper, climber etc. The roots of these wild growths shall be uprooted/destroyed so that they will not grow during the next monsoon. The contractor shall clear and level the earth post uprooting.
 - c. **Grass Cutting:** The contractor shall clear the entire yard off grass and wild growth such as climbers, creepers and any other vegetation.
 - d. **Scrap collection:** The ferrous non ferrous scrap(weighing 10 Kg and below) laying around the yard needs to be collected and dumped in a pre designated location by the contractor. However this does not include the machinery and equipment spread around the yard.
3. The required machinery/equipment such as JCB for uprooting of wild bushes and shrubs and cherry picker for trimming of tree and cutting of tree branches shall be arranged by the contractor.
4. **Timelines:** The entire activity of NHY cleaning/clearing as detailed in Para entitled scope of work needs to be completed in 60 days from placement of order (15 days for mobilization and 45 for completion of work). Depending upon the requirement contractor shall provide sufficient labour force to meet the scheduled task within the said timelines.
5. **Disposal of cut material:** The contractor shall remove the cut vegetation such as leaves, branches, fallen fruits, and any other material from all over the yard and take away the same outside Yard and dispose off as per the extant practice. Burying of the garbage or burning of the same inside Nhava Yard or in the periphery is not permitted.
6. **Statutory permissions:** Necessary permission (N.O.C) from Panvel Mahanagar Palika/Parishad (Forest dept) for cutting branches/trimming of trees shall be obtained by contractor and also the charges, photo charges etc. to be borne by contractor. The above permissions shall be obtained by the contractor prior to start of the work. Further any activity which requires the presence of statutory authorities will also be coordinated and arranged by the contractor at their cost.
7. **Certification of WDC:** The work done certificate shall be issued by OIC Nhava Yard or any executive authorized by him.

Rate Sheet
Clearing of Vegetation at Nhava Yard
(PR No. 1110021378).

Sr. No.	Item description	Unit	Qty	Unit rate	Total Amount
1.	Trimming and cutting branches of trees	Nos	140		
2.	Uprooting and removal of wild bushes/shrubs along with their roots.	Nos	200		
3.	Cutting and clearing of grass, creepers climbers, shrubs etc.	Sqm	82250		
	Total				
4.	Taxes if any				
5.	Grand Total(1+2+3+4)				

Note: 1. There will be 10% increase or decrease in the Qty of items as indicated in rate sheet above. However the minimum commitment will be 10% less than the indicated Quantities for each item.

2. Any further increase above the indicated quantities will be paid on Pro Rata basis.

**MAZAGON DOCK LIMITED
DOCKYARD ROAD,
MUMBAI – 400 010**

RTGS / NEFT – Mandate Authorisation Form

1.	VENDOR NAME	
2.	PAN No.	
3.	VENDOR ADDRESS	
4.	VENDOR'S TELEPHONE	
5.	E-MAIL ADDRESS	
6.	BANK NAME	
7.	BANK ADDRESS	
8.	ACCOUNT NO.	
9.	ACCOUNT TYPE	
10.	NEFT CODE	
11.	RTGS CODE	
12.	MICR NO	
13.	VAT NO.	
14.	CST NO.	
15.	EXCISE NO.	
16.	SERVICE TAX NO.	

We hereby declare that the particulars given above are correct and complete. If the transaction is delayed for reason of incomplete or incorrect information, we would not hold MDL responsible.

Date **Suppliers Seal** **Authorised Signature of the suppliers**

Certified that the particular as per Serial No. 1 & 6 to 12 are correct as per our records.

Date **Bank's Stamp** **Authorised Signatories of Bank Officers**

Enclosure-4

Vendor Declaration

Sub: Clearing the Nhava Yard by cutting and removal of all grass, bushes, creepers, climbers, shrubs, trimming of trees of all sizes of tree branches.

We have understood the Scope of Work and requirement given in the tender. We also confirm herewith that our quoted price/rates are in line with the scope of work of the tender.

M/S.

Signature

Name

Designation

Stamp

Date: