



TENDER ENQUIRY
[WEB TENDER]

माझगांव डॉक शिपबिल्डर्स लिमिटेड
(भारत सरकार का उपक्रम)
MAZAGON DOCK SHIPBUILDERS LIMITED
(Formerly known as Mazagon Dock Limited)
(A Govt. of India Undertaking)
CIN: U35100MH1934GOI002079
Dockyard Road, Mumbai 400 010
Website- www.mazdock.com
Certified - ISO 9001: 2008 for Shipbuilding Division

Tender No : 1300001161
Purchasing Executive : Pravin Nikhare
To

Department: EY COMMERCIAL
Purchasing Executive: Pravin Nikhare
Telephone No:+91 23762616
Fax No:+91 23741386
Email ID: pknikhare@mazdock.com

Tender Number: 1300001161
Tender Date: 04.05.2017
Tender Closing Date 04.05.2017
Tender Closing Time 18:00:00
RFQ Number: 2050001272

Telephone No:
Fax No:
Email ID:

Tender Fee: Rs 0.00
EMD Amount: Rs 0.00
Pre Bid Meeting Date Pre Bid Meeting Time 00:00:00
Tender Opening Date: 04.05.2017 Tender Opening Time: 18:00:00
Offer should be valid up to: 04.07.2017
Security Deposit: 0.00 % of PO value Perf. Bank Guarantee: 0.00 % of PO value

(Kindly read and refer relevant terms & conditions for further details. Do ensure to Quote Department Name, Purchase Executive's Name, Tender Number, Closing date & time and RFQ Number in your Quotation & related correspondence)

Dear Sir / Madam ,

SUB:- SERVICES REQUIRED FOR DIVING AND UNDERWATER HULL CLEANING AT NAVAL DOCKYARD, MUMBAI FOR BOAT-1

Mazagon Dock Shipbuilders Limited (MDL) invites Competitive - Bid from reputed suppliers for the following in **TWO BID** system (Part I Techno-Commercial Bid & Part II - Price Bid).

Sl.No.	Material/Service Details	Quantity/Unit	Delivery Date
00010	Diving & Underwater hull cleaning SM-1 The Line item 00010 covers the following services	1 Activity unit	09.05.2017
0000000010	Service Number:- Short Description:- Diving & Underwater hull cleaning SM-1 Service Details:- 1)Cleaning of the entire outer hull below waterline 2)Cleaning of the propeller and propeller blades 3)Cleaning of Aft hydroplane blades	1,110 Square meter	

Tender Number:- 1300001161

Tender Date:- 04.05.2017

RFQ Number:- 2050001272

Sl. No.	Material/Service Details	Quantity/Unit	Delivery Date
	4)Cleaning of lower rudder 5)Cleaning of flank array Sonar (FAS) panels on PORT & STBD side 6)Cleaning of all section stainers including garbage ejector opening area		

Terms & Conditions as indicated in Part A of this tender and other enclosures / annexures form an integral part of this tender document. We look forward to receive your most competitive and reasonable offer against this Tender.

For Mazagon Dock Shipbuilders Ltd

PART – A: Tender no. EY/CD/PSN/EMERGENCY/1300001161

Tender date: - 04.05.2017

Tender closing date: - 04.05.2017 at 18.00 hrs

TENDER ENQUIRY (In TWO Bids)

MAZAGON DOCK SHIPBUILDERS LIMITED INVITES COMPETITIVE BIDS from reputed Bidders / Vendors in **TWO BID SYSTEM** (Part I Techno Commercial Bid and Part II Price Bid) for the following Work under tender requirement.

~~**Issue of E - Tender Enquiry Document:** This e-tender enquiry can be downloaded from our E-procurement website <http://eprocuremdl.nic.in>. To login and quote against this e-tender on E-procurement portal, bidders should have Digital Signature Certificate (DSC). The details of DSC are available on the MDL website. For DSC you can contact Help Desk for upgrade to Premium Services, DSC Renewal & RESET process (**Mr. Vichare 9022422364, 0120-4001002, or eproc-support@gov.in**)~~

1. Description of Work :

Services required for Diving and Underwater Hull Cleaning at naval Dockyard, Mumbai for Boat-1

The detailed scope is attached herewith as **Enclosure-1**

2. INSTRUCTIONS TO THE BIDDERS

Bidders should submit the following documents along with their offer (Pre-qualification Criteria):

- i) Bidders Company Profile and Shop & Establishment registration certificate. (Scan copy to be attached)
- ii) Bidder shall submit the documents to demonstrate the capacity to carry out the job such as copy of similar executed job/firm's registration for similar job.

3. Validity Period: Bids / Offers shall have the validity period of **60 Days** from the tender closing date. A bid valid for a shorter period will be rejected at the discretion of MDL.

4. Submission of offer in TWO Bid (Part I Technical & Part II Price bid) System:

Offer must be submitted in two parts, each offer securely closed (sealed) separately, in Two Envelopes Part - I & Part – II as stated below;

Part-I:- This Envelope super scribing the Tender No, Due date & Time should contain the following;

(Note: Following documents should be page numbered from first page to last page like 1/x to x/x)

Technical Bid in Original + Two copies, consisting of

Acceptance on clauses of Tender Enquiry, GT&C and STACS 'Accepted OR Not Accepted' as applicable for each of the clause at tender.

- i) Price schedule BLANKING the PRICES but clearly indicating 'QUOTED / UNQUOTED' as applicable against each of the listed item in tender.
- ii) Scan Copy of valid Registration or Approval certificates in case of Bidder's / firms registered with MDL/ NSIC.
- iii) Scan copy of Bank details for payment by NEFT in the format enclosed.
- iv) Bidder should confirm the availability of Police Verification Certificate for all personnel deployed at Mumbai at the time of Mobilization. Bidder should declare that they have understood the scope of work as per format given at Enclosure-1
- v) PRICES for each of the listed items strictly in the format provided with the tender.

Part-II: -

This securely closed (sealed) Envelope super scribing Tender Enquiry No. **EY/CD/PSN/13000 01161**, Due date & Time should contain only the PRICES for each of the listed items strictly in the prescribed format provided with the tender. If the space provided is not sufficient, bidder may attach additional sheets. Offer in any other format shall not be considered.

Both these securely closed Envelopes i.e. Part-I & Part-II should be put in a Third Bigger Envelope securely closed (Sealed), Super scribed with Tender No., Due date, time, and addressed To, Executive Director/HOD (Commercial Dept.), East Yard, Mazagon Dock Shipbuilders Limited, Dock Yard Road, Mumbai, 400010, INDIA, and should be **Submitted or Deposited** at the following designated place:

**Tender box for East Yard- Commercial Dept,
Kept At MDL reception centre , MDL.**

In case of Bulky Offers / Bids, which cannot be accommodated in the designated Tender Box, such bids / offers shall be sent by post / courier so as should reach the undersigned well before the due date and time. The bids may also be sent by Speed Post / Courier Service well in advance so as should reach the undersigned well before the due date and time. Timely submission of the Bids is responsibility of the bidders and no reasons / excuses in this regard will be entertained by MDL.

5. **Contract period:** Service period from 06.05.2017 to 09.05.2017 at Naval Dockyard , Mumbai. Bidder shall arrange the manpower accordingly.

6. **Bid Rejection Criteria:**

A) Bids received after tender closing date and time.

Following bid rejection criteria may render the bids liable for Rejection

- a. Bidder's failure to submit sufficient or complete details for evaluation of the bids within the given period.
- b. Incomplete / misleading / ambiguous bids in the considered opinion of TNC.
- c. Bids with technical requirements and or terms not acceptable to MDL / Customers / External agency nominated as applicable.
- d. Validity Period indicated by the bidders is shorter than that specified in the tender enquiry.
- e. Bidders / Offers not adhering the stipulated Delivery Schedule as per TEF Clause.
- f. Bids received without pre-qualification documents where required as per the tender.
- g. Unreasonably longer delivery period quoted by the firm.
- h. Bidder not ready to provide camera for shooting and detailed report of completed work on DVD/CD covering both prior commencement and post completion.
- i. Bidder not accepting the condition for commencing the work on 06.05.2017 and completion by 09.05.2017.

7. **Pricing:**

Bidder shall quote the prices at tender for all services listed in the price sheet. The prices quoted shall remain firm and fixed during the currency of the order / contract unless agreed otherwise by MDL.

8. **PAYMENT TERMS:**

No advance payment in any manner will be paid to the contractor.

Payment will be made on completion of actual work as per scope and issue of work completion certificate by Ship Manger or OICs in the rank of chief Manger and above. Payment will be made through NEFT between 25-30 days. Bidder can raise one invoice in a month.

The following documents shall be submitted.

- i) Set of Original + 2 Copies of signed Invoice showing item / activity wise prices as per the contract / Order.
- ii) Work Completion Certificate Duly Certified by MDL Submarine officer of the rank of CM & above.

9. **Taxes& Duties:** - Bidders must indicate the nature of taxes & duties applicable for the work and quote the amounts of Taxes and Duties as applicable separately as shown in the Part-II price bid format at **Enclosure-2**.

10. **Liquidated Damages:**

Time is an essence of the contract therefore the job should be commenced within the period mutually agreed upon in accordance with the delivery schedule. In case of delay not attributable to purchase beyond the agreed schedule, the successful bidder shall pay liquidate damage, a sum representing 1% (One per cent) per day or part thereof, subjected to maximum of 5% of the final order value and /or MDL reserve the right to cancel the order and /or to carry out the job from any other alter source at firm's risk and cost.

11. Bidder shall abide by all Standard Terms and Conditions of Supply (STACS), GT&C and Acceptance formats as per Enclosures contained therein should be properly filled. The bidder shall also abide statutory requirements; Official Secret Act 1923 and Safety clause (refer our web site).

- 12. Ranking of Bids & Determination of L - 1 Bidders:** Ranking of price bids shall be done on overall basis inclusive of taxes, duties and levies.
- 13. TERMINATION & RISK PURCHASE:** If the service or any portion thereof not performed by the scheduled delivery date / period, any stoppage or discontinuation of ordered supply / awarded contract without written consent of MDL or not meeting the required quality standards, MDL shall be at liberty, without prejudice to the right of the MDL to recover Liquidated Damages as provided for in these conditions or to any other remedy for breach of contract, to terminate the contract either wholly or to the extent of such default.
- 14.** MDL shall also be at liberty to utilise the services as it deems fit, to make good such default and or in the event of the contract being terminated, the balance services. Any excess over the contract price shall be recoverable from the Contractor
- 15. Modifications to the Bids:-**
Bidders desirous of modifying bids can modify it prior to the closing date & time.
- 16.** MDL reserves the right to accept / reject any or all offers in part / full without assigning any reasons whatsoever. In case of any dispute, our decision in this matter shall be final and legally binding on you.
- 17. Hindrance Register**
All hindrances with date of occurrences and removal shall be noted in the Hindrance Register. The Hindrance Register shall be signed by the reps of both Ship Manger as well as Contractor.
- 18. Public Grievance Cell:-**
A Public Grievance Cell headed by Mr. S. D. Kajawe GM has been set up in the Company. Members of public having complaints or grievances are advised to contact him on Wednesday between 10.00 hours and 12.30 hours in his office on 3rd floor, FOB Building or send their complaints / grievances to him in writing for redressal. His Telephone No. is 022 -2376 2121.
- 19. Inspection:** - Inspection and issue a work completion certificate will be done by Ship Manager or OICs in the rank of Chief Manager and above on the basis of hard copy of summary of reports and detailed video on DVD/CD covering both prior commencement and post completion.
- 20. Working on MDL Holidays:** Request for permission for working on Saturday / Sunday / holidays if required, should be submitted 2 working days prior to the date of holiday to Ship Manager or User Boat-1. Bidder shall complete the security procedures for their personnel inside Naval Dockyard Mumbai and MDL.
- 21.** MDL has right to cancel tender at any stage at MDL discretion.

We look forward to receive your most competitive and reasonable offer against this tender

Yours faithfully,
For MAZAGON DOCK LIMITED,
Pravin Nikhare
Manager (Commercial East yard)
pknikhare@mazdock.com
Ph: - 022-2376-2616

Enclosures: Enclosure – 1 - Scope of work
 Enclosure –2 - Rate sheet
 Enclosure –3 - Tender enquiry terms Acceptance Format (TEF).
 Enclosure –4 - STACS Acceptance Format.
 Enclosure - 5 - General Terms & Conditions Acceptance format.
 Enclosure- 6 - NEFT Format
 Enclosure- 7 - Vendor declaration

The following Annexure to be down loaded from our website (www.mazdock.com) under heading 'Tender' and subheading 'EY submarine'

- i) Security Deposit Bank Guarantee Format
- ii) NEFT Format
- iii) Statutory requirements, Official Secret Act 1923 & Safety clause.
- vi) Standard Terms & Conditions (STACS)
- v) General Terms & Conditions of the Tender Enquiry

Enclosure-1**Sub-contractor scope of work for Diving and under water cleaning at ND(MB) For Boat-1**

1. The contractor has to undertake the following cleaning activities underwater:
 - a. Cleaning of the entire outer hull below waterline: Special Care has to be taken to ensure that there is no damage to the anti-fouling coat.
 - b. Cleaning of propeller and propeller blades: utmost care should be taken to avoid/prevent and scratches or damage to the propeller blade surface while cleaning. Non-abrasive cleaning equipment should be utilized while cleaning the propeller.
 - c. Cleaning of Aft hydroplane Blades: Special care should be taken to avoid /prevent and damage to the sharp edges of the hydroplane blades.
 - d. Cleaning of Lower Rudder: Special care should be taken to avoid/prevent and damage to the edges of the Lower Rudder.
 - e. Cleaning of flank array Sonar (FAS) panels on Port & Stbd Side: Utmost care should be taken to avoid/prevent and scratches or damage to the FAS panel surface while cleaning. Anon-abrasive cleaning equipment should be utilized while cleaning the FAS panels.
 - f. Cleaning of all suction strainers including qarbage Ejector Opening Area: Special Care should be taken to avoid/prevent or damage to the area around the garbage Ejector hull penetration.
2. The provisioning of the required diving, safety, video recording, communication, cleaning and collection equipment to driver is the responsibility of the contractor and he has to arrange the same. Hard copy of summary of report and detailed video on DVD/CD covering both prior commencement and post completion. Arrangement of camera for video shooting is under bidder scope.
3. The contractor will be provided with the list, location and drawing of all the underwater sensors which need to be protected to prevent damage during the hull cleaning activity.
4. The access to the underwater hull on the berthing side of submarine will be provided by Indian Navy coordinative by MDL planning department by pulling the same way using Naval Dockyard, Mumbai, Tugs.
5. The contractor has to take the permission and clearance of the Indian OOD (Officer of the Day) onboard Y-11875 (KALVARI) in writing prior to commencement to the diving for cleaning/repair activity. This is to ensure the safety of the Divers in water and prevent any major running of machinery during the dive period, The cleaning equipment/impediments to be shown to the ODD and MDL executive responsible for the monitoring of the cleaning/repair activity prior to commencement.
6. The contractor is responsible for the safety of his personnel and their belongings at all times including the underwater equipment of the submarine which are to be protected from damage.
7. Work has to be commenced by 6th May 17 and completed by 9th May 17.

Rate Sheet

Sl.No.	Description	Qty/Area in Mtrs (A)	Unit Rate(B)	Total Rate(AxB)
1	Diving and Underwater Hull Cleaning SM-1	1110		

ENCLOSURE -2

PART-II PRICE BID PRESCRIBED FORMAT
(To be quoted on letter head)

TENDER NO: - EY/CD/PSN/EMGERGENCY/1300001161

RATE SHEET					
Sr No.	Activity	Unit of measure	Quantity (A)	Unit Rate In Rs (B)	Total amount without tax C= A X B
100	Diving & Underwater hull cleaning SM-1 1)Cleaning of the entire outer hull below waterline 2)Cleaning of the propeller and propeller blades 3)Cleaning of Aft hydroplane blades 4)Cleaning of lower rudder 5)Cleaning of flank array Sonar (FAS) panels on PORT & STBD side 6) Cleaning of all section stainers including garbage ejector opening area	m ²	1110		

i) **TAXES & DUTIES:**

The rates / price quoted by Indigenous Bidder are to be exclusive of duties and taxes. However, nature / type and rate of duties & taxes are to be clearly indicated in the offer by the bidder separately.

Supplier should clearly indicate “QUOTED” or “NOT QUOTED” as applicable against each of the above listed items.

Sr. No	Taxes, Duties & other charges (Please specify with applicable rates)	Applicable Rate	Amount
5	Service Tax		
6	Please Specify any other Taxes & Duties		

- ii) All pages of the tender document including scope of supply, terms & conditions must be signed, stamped with Co. seal and submitted along with the Part-I of the offer as a token of acceptance of the terms and conditions. In case your offer deviates from our requirement and terms and conditions in any manner, these deviations must be clearly indicated in your PART-I in a separate sheet, failing which our requirement and terms and conditions will be binding on bidder.

Company's Seal

(Signature, Name & Designation)

ENCLOSURE- 3

TEF ACCEPTANCE FORMAT

To,
 MAZAGON DOCK SHIPBUILDERS LIMITED
 COMMERCIAL DEPARTMENT
 EAST YARD

Tender No; - EY/CD/PSN/EMGERGENCY/1300001161

TEF CLAUSE No.	BIDDER'S REMARK	TEF CLAUSE No.	BIDDER'S REMARK	TEF CLAUSE No.	BIDDER'S REMARK
	ACC. / DEV		ACC. / DEV		ACC. / DEV
1. ACC. / DEV		2. ACC. / DEV		3. ACC. / DEV	
4. ACC. / DEV		5. ACC. / DEV		6. ACC. / DEV	
7. ACC. / DEV		8. ACC. / DEV		9. ACC. / DEV	
10. ACC. / DEV		11. ACC. / DEV		12. ACC. / DEV	
13. ACC. / DEV		14. ACC. / DEV		15. ACC. / DEV	
16. ACC. / DEV		17. ACC. / DEV		18. ACC. / DEV	
19. ACC. / DEV		20. ACC. / DEV		21. ACC. / DEV	

COMPANY'S NAME & ADDRESS :

SIGNATURE:
 DATE:
 NAME:
 DESIGNATION:
 BIDDER'S COMPANY SEAL:

NOTES:

1. Bidders should carefully read the Terms & Conditions of the Tender Enquiry Form (TEF) prior to filling up this acceptance format.
2. This format should be properly filled, signed and returned by the bidder(s) along with their technical offer for considering their Bid.
3. Bidder(s) should indicate "ACC" for Accepted, "DEV" for Deviation Taken for each clause number in the above table.
4. Bidder(s) to attach Separate Sheet indicating all relevant details such as Number & description of the Clause, Reasons for Deviation and Alternative suggested for any deviations taken by them.
5. Clause numbers shown in the above format also includes the sub-clauses under these clauses. For example Clause no. '3' means – Clause nos. 3.1, 3.1.1, 3.1.2-----

ENCLOSURE- 4**STACS ACCEPTANCE FORMAT**

To,
 MAZAGON DOCK LIMITED
 East Yard Commercial Department

Tender No.: -_EY/CD/PSN/EMERGENCY/1300001161

STACS CLAUSE No.	BIDDER'S REMARK	STACS CLAUSE No.	BIDDER'S REMARK	STACS CLAUSE No.	BIDDER'S REMARK
	Please fill "ACC" or "DEV"		Please fill "ACC" or "DEV"		Please fill "ACC" or "DEV"
101		260		360	
102		270		370	
103		280		380	
120		290		390	
200		300		400	
210		310		410	
220		320		420	
230		330		430	
240		340		440	
250		350		450	

COMPANY'S NAME & ADDRESS:

SIGNATURE:

DATE:

NAME:

DESIGNATION:

BIDDER'S COMPANY SEAL:

NOTES:

- Bidder(s) should carefully read the Standard Terms & Conditions (STACS) included in the tender prior to filling up this acceptance format.
- This format should be properly filled, signed and returned by the bidder(s) along with their technical offer for considering their Bid.
- Bidder(s) should indicate "ACC" for Accepted, "DEV" for Deviation Taken for each clause number in the above table.
- Bidder(s) to attach Separate Sheet indicating all relevant details such as Number & description of the Clause, Reasons for Deviation and Alternative suggested for any deviations taken by them.
- STACS clause numbers shown in the above format also includes the sub-clauses under these clauses. For example 220 means – clause nos. 220, 221, 222.

ENCLOSURE -5**ACCEPTANCE FORM FOR GENERAL TERMS AND CONDITIONS**

To,
MAZAGON DOCK SHIPBUILDERS LIMITED
East Yard Commercial Department

Tender No.:- EY/CD/PSN/EMGERGENCY/1300001161

GT&C CLAUSE No.	BIDDER'S REMARK	GT&C CLAUSE No.	BIDDER'S REMARK	GT&C CLAUSE No.	BIDDER'S REMARK
	Please fill "ACC" or "DEV"		Please fill "ACC" or "DEV"		Please fill "ACC" or "DEV"
A10		A80		A150	
A20	NA	A90		A160	
A30	NA	A100		A170	
A40	NA	A110		A180	NA
A50	NA	A120		A190	
A60		A130		A200	
A70		A140			

COMPANY'S NAME & ADDRESS:

SIGNATURE:
DATE:
NAME:
DESIGNATION:
BIDDER'S COMPANY SEAL:

NOTES:

- Bidders should carefully read the General Terms & Conditions (GT&C) of the Tender Enquiry prior to filling up this acceptance format..
- This format should be properly filled, signed and returned by the bidder(s) along with their technical offer for considering their Bid.
- Bidder(s) should indicate "ACC" for Accepted, "DEV" for Deviation Taken for each clause number in the above table.
- Bidder(s) to attach Separate Sheet indicating all relevant details such as Number & description of the Clause, Reasons for Deviation and Alternative suggested for any deviations taken by them.
- Clause numbers shown in the above format also includes the sub-clauses under these clauses.
For example Clause no. A10 means – Clause nos. A11, A12, A13.

ENCLOSURE –6

RTGS/NEFT- Mandate Authorization Form

1. BIDDER'S NAME :
2. PAN NO :
3. VENDOR ADDRESS :
4. VENDORS TELEPHONE :
5. EMAIL ADDRESS :
6. BANK NAME :
7. BANK ADDRESS :
8. ACCOUNT NO :
9. ACCOUNT TYPE :
10. NEFT CODE :
11. RTGS CODE :
12. MICR CODE: :

We hereby declared that the particulars given above are correct and complete. If the transaction is delayed for reason of incomplete or incorrect information, we would not hold MDL responsible.

Date Supplier Seal AUTHORISED SIGNATORY OF THE BIDDER

Certified that particulars as per serial no. 1 & 6 to 11 are correct as per our records

BANK'S STAMP

Date

SIGNATURE OF THE AUTHORISED OFFICIAL OF THE BANK

ENCLOSURE -7

VENDOR DECLARATION

Tender No: - EY/CD/PSN/EMGERGENCY/1300001128

We have very well understood the scope of work given in the tender and confirm herewith that our quoted price / rates are in line with the above scope of work.

We also discussed and understood the scope of work and equipments required with Planning dept- East yard.

M/s

SIGNATURE
NAME
DESIGNATION
SEAL OF THE COMPANY
DATE