


-: Important Notice :-

This is a Limited Tender Enquiry being issued to following Bidders:

- i. Indian Register Quality System.
- ii. Det Norske Veritas.
- iii. Bureau of Indian Standards.
- iv. Lloyds Register Quality Assurance.
- v. Bureau Veritas Quality International.

Offer of these above mentioned firms shall only be considered by MDL through online bidding.

Firm other than above may open the tender for reference purpose only

	MAZAGON DOCK SHIPBUILDERS LIMITED (A Govt. of India Undertaking) Dockyard Road, Mazagaon, Mumbai-400 010, INDIA. Certified – ISO 9001 : 2008 For Shipbuilding Division CIN :U35100MH1934GOI002079
OUTSOURCING DEPARTMENT E-PROC/WEB-TENDER	Tel. No.: 23763067/3299 Fax No.: (022) 23743198 E-Mail skkarpe@mazdock.com Website : www.mazdock.com
Ref No.	Tender No.6000000858/2110001084 dated 07.06.2017, Closing on 03.07.2017,15.00 Hours
Sub.: Hiring of Auditing Services for Ship Building Division, Submarine Division, Training Department & Marine Engineering Training as per ISO 9001:2015 Standard.	

MAZAGON DOCK SHIPBUILDERS LIMITED INVITES ON-LINE COMPETITIVE BIDS from reputed Bidders / Suppliers in TWO BID SYSTEM (Part-I Techno Commercial Bid and Part-II Price Bid) on our e-procurement portal <https://eprocuremdl.nic.in> for the following Scope of Work / Supplies, terms and conditions:

1. **Description of Work/Supplies/Services:** Hiring of Auditing Services for Ship Building Division, Submarine Division , Training Department & Marine Engineering Training as per ISO 9001:2015 Standard.
 - 1.1 The detailed scope of work is as per **Enclosure-1**
2. **Pre-Qualification Criteria: Not Applicable.**
3. **Validity Period:** Bids / Offers shall have the validity period of **120 Days** from the tender closing date.
4. **Online Submission of offer in Two Bid System:** Offer must be submitted in two parts, Part - I (Techno-Commercial Bid) & Part – II (Price Bid) on the MDL’s e- Procurement website <https://eprocuremdl.nic.in> **Offer in any other form will not be considered.**

Techno-Commercial Bid Part-I: This part should contain the following:

i)	Online Acceptance on clauses of Tender Enquiry, General Terms & Conditions (GT&C), Standard Terms & Conditions (STACs) in the Prescribed Formats stating ‘Accepted OR Deviation’ as applicable for each of the clause.
ii)	Deviation sheet in case of any deviations from Terms, Conditions specified in the Standard Terms and Conditions, Tender Enquiry & General Terms & Conditions shall be uploaded online.
iii)	Any deviation with respect to Technical requirement shall be uploaded online by the bidder.
v)	Scanned image of valid Service Tax Registration Certificate.
vi)	Price schedule BLANKING the PRICES but clearly indicating ‘ QUOTED / UNQUOTED ’, also indicating the % of actual taxes/ duties applicable, in the prescribed format available on MDL’s e-Procurement website https://eprocuremdl.nic.in .
viii)	Scanned Image of valid Registration or Approval certificates in case of Bidder’s/ firms registered with MDL/ NSIC/ Micro or Small Enterprises/Industries.
ix)	Scanned image of Vendor Declaration in bidder’s letterhead as per the format at Enclosure-3.
x)	Scanned image of duly filled RTGS/NEFT as per Enclosure- 2.

Note: i) MDL has a right to verify / cross verification of authenticity of the scanned documents with respect to original submitted against this tender.

- ii) The bidder is requested to **ensure that all the documents asked for are submitted** and are clear, legible & duly signed (i.e. self-attested), as it would save considerable time without necessitating the need for furnishing of the documents again by them. The bidder is also requested **not to submit unnecessary documents not asked for**, like signed & stamped copy of this Tender document, etc.
- iii) The bidder is required to compulsorily select “ACCEPTED” or “DEVIATION” from the drop-down field choices available against the relevant Para no. /Clause no. of TEF/STACS/GT&C (as applicable). In case “DEVIATION” is selected against a particular Para no. /Clause no., it would be mandatory to explain the deviation proposed by the bidder in the adjoining text field. Any deviation (s) mentioned elsewhere in the Offer/Bid, other than in the said forms, will not be considered.
- iv) Blank Rate Sheet form is required to be filled-up by the bidder online by selecting “QUOTED” or “NOT QUOTED” from the drop-down field choices available, depending upon whether the bidder has quoted for the particular Service/Item tendered. Therein, the bidder is also required to specify the Taxes & duties (if any) quoted & the rate of the Taxes/Duties.

Part-II: In this part bidders are requested to fill the PRICES for each of the listed items strictly in the prescribed format/ Rate sheet provided in E-Procurement Portal. **Offer in any other form shall not be considered.**

5. Bid Rejection Criteria.

a. Following bids shall be categorically rejected:

i)	The Bids received after tender closing date and time.
iii)	Bidders not quoting for all the items in the Rate Sheet in the prescribed format available on MDL’s e-Procurement website https://eprocuremdl.nic.in

b. Following bid rejection criteria may render the bids Liable for Rejection.

i)	Bidder’s failure to submit sufficient or complete details for evaluation of the bids within the given period which may range in between two to three weeks depending on the deficiencies noticed in the drawings / technical data which shall not however conflict with validity period. However, over all time allowed in respect of normal procurement shall not exceed 3 weeks and one week in case of emergency procurement.
ii)	Incomplete / misleading / ambiguous bids in the considered opinion of TNC.
iii)	Bids with technical requirements and or terms not acceptable to MDL.
iv)	Validity period indicated by bidders is shorter than that specified in the tender enquiry.
v)	Bidders not submitting documents as per clause 5.

6. Bid Evaluation Criteria: Technically qualified overall lowest offer (L1 bidder) indicated in the price bid will be considered for awarding the contract. The ranking of the price bid will be done on “all inclusive Basis”

Note: In case of any discrepancies observed in any Rate Sheets, or against each item and / or in Grand total in the price bid, evaluation would be carried out by arriving on the grand total by considering the unit rate and quantity indicated in Rate sheets.

7. Contract Period: The Contract will be for a period of Three Years on the same terms and conditions. However if the performance of contractor is not satisfactory then contract may be terminated with one month notice period by applying relevant clauses of contract such as Risk Purchase, forfeiture of Security deposit etc.

8. Mobilization: The successful bidders shall mobilize the required Manpower / Tools / Materials **within 7 working days** from the placement of LOI/ Order whichever is earlier.

9. Pricing: The bidder shall quote the prices of all items listed in the tender which will be inclusive of all costs such as labour, transportation, incidental expenses etc. However the applicable taxes /duties and levies will be indicated separately in the rate sheet. The price quoted shall remain firm and fixed during the tenure of the order/contract.

MDL shall not be bound by any printed conditions or provisions in the bidder's bid forms or acknowledgement of Order/Contract, invoices, packing list and other documents which purport to impose any conditions at variance with or supplemental to Order/Contract.

10. **Taxes & Duties:** Bidder shall indicate separately the percentage of the applicable taxes and Govt. levies in blank Price Bid submitted in Part I (Techno Commercial Bid) as well as in Part-II Price Bid.
11. **Terms of Payment: -**
 - a) Payment will be made on actual basis through NEFT/RTGS within 25 to 30 days on submission of bills in triplicate to Invoice Receipt Section along with work completion certificate (SAP Service Entry Sheet copy), log sheets etc duly signed by Chief Manager or officer of above level of MTC-EY department.
 - b) No advance will be paid in any manner against the Contract.
12. **Site Visit for Quoting:** Prior to submission of your quotation, bidders are requested to visit the site and if any clarification is required bidders may contact **Mr. B.Rajendra Kumar – CM(SB-QA) on Telephone No 2376 3245** and submit duly filled Vendor declaration as per format at **Enclosure –3** along with the offer.
13. **Modifications to the Bids: -**

Bidder will not be allowed to bid after the closing time is over. Bidder can change the submitted bid any Time till the closing time through e-portal only and the last changed bid will be considered for ranking of the bids.
14. **Guarantee/Warranty:** Not Applicable
15. **Inspection: -** Quality and Quantity of work will be checked and Inspected by SB-QA department.
16. **Liquidated Damages or Penalty:** Time is an essence of the contract therefore the job, as ordered, should be completed on the dates mutually agreed upon in accordance with the delivery schedule. In case of delay not attributable to purchaser beyond the agreed schedule, the supplier/contractor shall pay liquidated damages, a sum representing 0.5% (half percent) per week or part thereof, subject to maximum of 5% on the value of delayed job.
17. **Loading Criteria.:** Deviations sought by the bidder in respect of Payment terms and delivery period shall be loaded on the bidder/s quoted prices during price evaluation by MDL as per MDL Norms. It is desirable that the bidder accepts the Payment Terms indicated by the company in the Tender document. Varied payment terms quoted by bidders as compared to the terms stated in the Tender document shall be normalized by loading the Prime Lending Rate of State Bank of India plus 2% on the quoted price.

Note: Online ranking visible to bidders after opening part II price bids is without loading parameters. However the L1 bidder will be evaluated offline by applying all applicable loading parameters as mentioned in the tender document.
18. **Freak low Quotes:** In case after opening of price bid of technically cleared firms, it is noted that L-1 firm has quoted very low rates and indicates to withdraw from the tender then EMD shall be forfeited and firm may be given tender holiday including intimation to other PSUs. If the rates quoted are less than MDL estimates by 40% or so and if the difference in rate between L1 and L2 is 30% or more then the firm will have to give additional BG of 20% of the PO value as additional security. Bank charges for this additional BG shall be borne by MDL and reimbursed against proof of payment.
19. **Hindrance Register :** All hindrances with date of occurrences and removal shall be noted in the Hindrance Register. The Hindrance Register shall be signed by the reps of both MDL as well as Contractor
20. **Risk Purchase:** If the article / service or any portion thereof be not delivered / performed by the scheduled delivery date / period, any stoppage or discontinuation of ordered supply / awarded contract without written consent by Purchaser or not meeting the required quality standards the Purchaser shall be at liberty, without prejudice to the right of the Purchaser to recover Liquidated Damages / penalty as provided for in these conditions or to any other remedy for breach of contract,

to terminate the contract either wholly or to the extent of such default. Amounts advanced or part thereof corresponding to the undelivered supply shall be recoverable from the Contractor / Bidder at the prevailing bank rate of interest.

MDL shall also be at liberty to purchase, manufacture or supply from stock or utilize the services as it deems fit, other articles of the same or similar description to make good such default and/or in the event of the contract being terminated, the balance of the articles of the remaining to be delivered there under. Any excess over the purchase price, cost of manufacture or value of any articles supplied from the stock, as the case may be, over the contract price shall be recoverable from the Bidder / Contractor.

- 21. Public Grievance Cell:** - A Public Grievance Cell headed by **Shri S. D. Kajawe, General Manager GM (F-CA)**, 3rd floor, Mazadock House has been set up in the Company. Members of public having complaints or grievances are advised to contact him on Wednesday between 10.00 hours and 12.30 hours in his office on 3rd floor, Mazadock House or send their complaints/grievances to him in writing for redressal. His Telephone No. is 23762184 or 23759793.
- 22. Working on MDL Holidays:** Request for permission for working on Saturday / Sunday / holidays if required, should be submitted 3 working days prior to the date of holiday, to Personnel department and Security through concerned Dept.
- 23. Instructions to the Bidders:**

Note: Before quoting against this Tender, the prospective bidder is requested to go through the Tender Enquiry document (& Annexes, if any) thoroughly & carefully. Deviations to the Terms & Conditions of the Tender are highly discouraged. Therefore, any doubts arising in respect of any of the Terms & Conditions stipulated, Qualification Criteria, Eligibility for exemption from submission of EMD, clarification if any w.r.t Documentation / Procedural requirements, etc. shall get clarified by the prospective bidder through the Dealing Executive invariably before the submission of the Bid.
- 23.1 Submission of bids against e-Tenders:** The bidder is required to quote online on the e-Procurement website (www.eprocuremdl.nic.in) by the deadline, by submitting the Techno-commercial Bid & Price Bid in Electronic format only. The prices/quotes & a few declarations shall have to be entered/uploaded by the bidder online in the Tender's entry forms & other bid documents' scanned /soft copies shall have to be uploaded as part of the bid. All bids should be digitally signed using DSC (as explained below).
- 23.2** To be able to participate in e-Tender (s), every bidder must register themselves on the ASP's website (*registration is free of cost*) & must possess a legally valid Class-IIB or above Digital Signature Certificate (DSC) (*also known as Class-II B or above DSC with encryption & signing authority*) as per IT Act-2000, using which they can sign their electronic bids. The DSC can be procured from any Certifying Authority (CA) authorized by Controller of Certifying Authorities (CCA) of Govt. of India.
- 23.3** National Informatics Centre (NIC) have been appointed by MDL as the Application Service Provider (ASP).
- 23.4** Inorder to familiarize prospective bidders to e-tendering / e-procurements other aspects, etc., regular orientation training programs {of two(2) hours duration} are being organized at MDL. The interested bidders are requested to get themselves acquainted with all the requisite aspects & be prepared by attending the training by conducting the ASP/MDL official(s). The firms may nominate only one representative from their organization to attend such training. Training shall be conducted every Friday between 2 & 4 PM in MDL.
- 23.5** Besides the training bein organized, Online User Manual is available on the website for the guidance of users & for participating in the e-Procurement/ e-Tendering, the bidder must ensure having the requisite (IT) infrastructure at their office premises.
- 23.6** For any further details of e tendering & digital signatures, please contact 0120- 4200462, 0120-4001002, 9022422364 (Mr. Akshy Vichare) , eproc-support@gov.in OR Mr M S Kumbhare DGM (C-MP) Phone - 2376 3252 or mobile: 9769327576, [mskumbhare@mazdock.com](mailto:mस्कumbhare@mazdock.com)

- 23.7** Bidders in their own interest are requested to upload their bids well in advance of tender closing date to avoid the last minute difficulties in uploading the bids. Request for extension, if at all to be made, shall be forwarded at least 3 working days in advance to the tender closing date / time with proper reasoning. MDL reserves all rights in this regard & decision of MDL shall be binding to the applicant. Problems in hardware/software, internet connectivity, system configurations, Browser setting etc, for whatsoever reason shall not be considered for extension of tender closing date and time.
- 23.8** MDL will not be responsible for an error in downloading of tender documents from web by the bidders. The version appearing on MDL website will be considered final and authentic.
- 23.9** All bidders are requested to get their technical queries, if any, clarified in advance (3 days in advance to tender closing date) before bidding to avoid last minute delay. For any technical clarification, bidders are requested to contact Mr. S.K.Karpe CM. (OTS), Tel. no. 23763067.
- 23.10** Entry Pass for Contractors and their workmen: Bidders shall comply with the “MDL Security Procedures laid down in MDL for entry passes in respect of Contractors and their workmen” which is available in the home page of OUTSOURCING DEPT. of MDL Website www.mazdock.com Shipbuilding → Outsourcing→ Tenders. A copy of same (11 pages) is attached herewith at Enclosure -
- 23.11** Bidders can participate in online bidding
- By registering with <https://eprocuremdl.nic.in> for User ID and password.
 - By obtaining class IIB or above DSC (Digital Signature Certificate) with encryption & signing authority (for secured bidding).
- 23.12** Bids received against online participation shall only be accepted. Bids submitted in any other mode will not be considered.
- 23.13** MDL bidder’s earlier quoted for MDL tender on website <https://mdl.eprocure.in> have to register again (free of cost) on website <https://eprocuremdl.nic.in>

MDL reserves the right to consider placement of Order / Contract in part or in full against the tendered quantity or reject any or all tenders without assigning any reason.

We look forward to receive your most competitive and reasonable offer against this tender.

Yours faithfully,
For Mazagon Dock Shipbuilders Limited,

Chief Manager (Outsourcing)

Enclosure –1	Scope of Work
Enclosure –2	Illustration Rate sheet format
Enclosure –3	RTGS/NEFT Form
Enclosure –4	Vendor Declaration

References: Terms & Conditions (Available on MDL Website - www.mazdock.com/ →Tenders →Shipbuilding→ Outsourcing

- (1) Standard Terms & Conditions (STACS)
- (2) General Terms And Conditions while executing work.
- (3) Official Secrets Act 1923 (Extract).

Formats: (Available on MDL Website - www.mazdock.com/ →Tenders →Shipbuilding→ Outsourcing
(2) OTS -F-07 Order acceptances Format.

SCOPE OF WORK

A. Hiring of Auditing Services for Shipbuilding Division as per ISO 9001:2015 Standard:

1. You shall carry out 1 No. Renewal/Re-certification and 2 Nos. Surveillance Audits during the three years validity of Certificate from the year 2018 to 2021 at an interval of approximately 12 months.
2. Documents adequacy check for Level-I & Level-II manuals prior to Renewal/Re-certification Audits.
3. On satisfactory completion of Renewal/Re-certification Audits, you will issue a certificate of approval within two week from the date of final recommendation in continuation of the existing certificate.
4. **Departments to be audited:** Design, Planning, Commercial / Material, Outsourcing (OTS), Quality Assurance, Shipbuilding Works which includes various production shops and berth/outfitting, PMT like Project-P-17A & P15B, Finance, Human Resources.
5. **No. of Sections:** 69 (Sixty Nine)
6. **No. of Employees in SB-Division:** 5605 approximately.
7. **Tentative date of Renewal/Re-certification Audit:** Jan 2018 / Feb 2018
8. **Other Facilities:** MDL will provide necessary office accommodation and lunch at no extra cost and for local traveling MDL will provide cars for pick up & drop from the residence/Hotel (in Mumbai) for audit team members.
9. **Payment Terms:** Stage payment will be made on completion of each stage of audit as below.
 - i) Document Adequacy check Level-I & Level-II Manuals/Renewal/Recertification Audit
 - ii) 1st Surveillance Audit
 - iii) 2nd Surveillance Audit
10. **Other Terms & Condition:** This contract will be administered/coordinated by HOD/AGM(SB-QA)/MR(SB) Contact No. 022 23763011.

B. Hiring of Auditing Services for Submarine Division as per ISO 9001:2015 Standard:

1. You shall carry out 1 No. Renewal/Re-certification and 2 Nos. Surveillance Audits during the three years validity of Certificate from the year 2018 to 2021 at an interval of approximately 12 months.
2. Documents adequacy check for Level-II manual prior to Renewal/Re-certification Audits.
3. On satisfactory completion of Renewal/Re-certification Audits, you will issue a certificate of approval within two week from the date of final recommendation in continuation of the existing certificate.
4. **Departments to be audited:** PMT(P-75), QMS Cell, Design, Planning, Commercial, Quality Assurance, Works, Electrical & Weapon, Engineering, Pipe Shop, Maintenance, SM Stores, Finance, Administration, HR & ER.
5. **No. of Sections:** 15 (Fifteen)

- 6 **No. of Employees in SM-Division:** 2600 approximately.
- 7 **Tentative date of Renewal/Re-certification Audit:** May 2018 / June 2018
- 8 **Other Facilities:** The auditors will be provided necessary office accommodation and lunch at no extra cost during the days of the audit. For local traveling MDL will provide cars for pick up & drop from the residence/Hotel (in Mumbai) for audit team members.
- 9 **Payment Terms:** Stage payment will be made on completion of each stage of audit as below.
 - iv) Document Adequacy check of Level-II Manual/Renewal/Recertification Audit
 - v) 1st Surveillance Audit
 - vi) 2nd Surveillance Audit
- 10 **Other Terms & Condition:** This contract will be administered / coordinated by AGM(QA-EY) /Mr. Anil D. Jaithwar, Contact No. 022 23763635, 8879399842(M).

C Hiring of Auditing Services for Training Department as per ISO 9001:2015 Standard:

- 1 You shall carry out 1 No. Renewal/Re-certification and 2 Nos. Surveillance Audits during the three years validity of Certificate from the year 2018 to 2021 at an interval of approximately 12 months.
- 2 Documents adequacy check for Level-II manual prior to Renewal/Re-certification Audits.
- 3 On satisfactory completion of Renewal/Re-certification Audits, you will issue a certificate of approval within two week from the date of final recommendation in continuation of the existing certificate.
- 4 **Departments to be audited:** D(CP&P), HOD(HR&A), MR(CPP) OIC(MDC), Basic Training Centers & Training in-charge under OIC(MDC), OIC(ATS) & Training In-Charge under OIC(ATS).
- 5 **No. of Sections:** 08 (Eight)
- 6 **No. of Apprentices in ATS :** 563
- 7 **Tentative date of Renewal/Re-certification Audit:** Jan 2018
- 8 **Other Facilities:** MDL will provide necessary office accommodation and lunch at no extra cost during the days of the audit. For local traveling MDL will provide cars for pick up & drop from the residence/Hotel (in Mumbai) for audit team members.
- 9 **Payment Terms:** Stage payment will be made on completion of each stage of audit as below.
 - vii) Document Adequacy check of Level-II Manual/Renewal/Recertification Audit
 - viii) 1st Surveillance Audit
 - ix) 2nd Surveillance Audit
- 10 **Other Terms & Condition:** This contract will be administered / coordinated by DGM(ATS) Contact No. 022 23764150.

D Hiring of Auditing Services for Marine Engineering Training as per ISO 9001:2015 Standard:

- 1 You shall carry out 1 No. Renewal/Re-certification and 2 Nos. Surveillance Audits during the three years validity of Certificate from the year 2018 to 2021 at an interval of approximately 12 months.
- 2 Documents adequacy check for Level-II manual prior to Renewal/Re-certification Audits.
- 3 On satisfactory completion of Renewal/Re-certification Audits, you will issue a certificate of approval within two week from the date of final recommendation in continuation of the existing certificate.
- 4 **Departments to be audited:** D(CP&P), HOD(HR&A), MR(CPP) OIC(MDC), Basic Training Centers & Training in-charge under OIC(MDC), OIC(ATS) & Training In-Charge under OIC(ATS).
- 5 **No. of Sections:** 08 (Eight)
- 6 **No. of Apprentices in ATS :** 563
- 7 **Tentative date of Renewal/Re-certification Audit:** June 2018 / July 2018
- 8 **Other Facilities:** MDL will provide necessary office accommodation and lunch at no extra cost during the days of the audit. For local traveling MDL will provide cars for pick up & drop from the residence/Hotel (in Mumbai) for audit team members.
- 9 **Payment Terms:** Stage payment will be made on completion of each stage of audit as below.
 - x) Document Adequacy check of Level-II Manual/Renewal/Recertification Audit
 - xi) 1st Surveillance Audit
 - xii) 2nd Surveillance Audit
- 10 **Other Terms & Condition:** This contract will be administered / coordinated by DGM(ATS) Contact No. 022 23764150.

RATE SHEET

(Illustrative)

A. Rate Sheet for Hiring of Auditing Services for Shipbuilding Division as per ISO 9001:2015 Standard.

Sr. No.	Description of Activities to be carried out	Qty.	Unit	Unit Rate (Rs)	Total Value(Rs)
1	Document Adequacy Check Level – I & Level – II Manual and Renewal / Recertification Audit including certificate fee.	01	Activity Unit		
2	1 st Surveillance Audit - Jan 2019	01	Activity Unit		
3	2 nd Surveillance Audit - Jan 2020	01	Activity Unit		
4	Sub Total (Rs)				
5	Taxes applicable if any				
6	Grand Total including taxes (Rs)				

B. Rate Sheet for Hiring of Auditing Services for Training Department as per ISO 9001:2015 Standard.

Sr. No.	Description of Activities to be carried out	Qty.	Unit	Unit Rate (Rs)	Total Value(Rs)
1	Document Adequacy Check of Level - II Manual and Renewal / Recertification Audit including certificate fee.	01	Activity Unit		
2	1 st Surveillance Audit– Jan 2019.	01	Activity Unit		
3	2 nd Surveillance Audit – Jan 2020.	01	Activity Unit		
4	Sub Total (Rs)				
5	Taxes applicable if any				
6	Grand Total including taxes (Rs)				

C Rate Sheet for Hiring of Auditing Services for MET as per ISO 9001:2015 Standard.

Sr. No.	Description of Activities to be carried out	Qty.	Unit	Unit Rate (Rs)	Total Value(Rs)
1	Document Adequacy Check of Level - II Manual and Renewal / Recertification Audit including certificate fee.	01	Activity Unit		
2	1 st Surveillance Audit – June 2019	01	Activity Unit		
3	2 nd Surveillance Audit – June 2020	01	Activity Unit		
4	Sub Total (Rs)				
5	Taxes applicable if any				
6	Grand Total including taxes (Rs)				

D. Rate Sheet for Hiring of Auditing Services for Submarine Division as per ISO 9001:2015 Standard.

Sr. No.	Description of Activities to be carried out	Qty.	Unit	Unit Rate (Rs)	Total Value(Rs)
1	Document Adequacy Check of Level - II Manual and Renewal / Recertification Audit including certificate fee.	01	Activity Unit		
2	1 st Surveillance Audit – May 2019	01	Activity Unit		
3	2 nd Surveillance Audit – May 2020	01	Activity Unit		
4	Sub Total (Rs)				
5	Taxes applicable if any				
6	Grand Total including taxes (Rs)				

The above charges are firm and fixed during the entire contract period. **Taxes:** Extra as applicable.

**MAZAGON DOCK SHIPBUILDERS LIMITED
DOCKYARD ROAD,
MUMBAI – 400 010
RTGS / NEFT – Mandate Authorisation Form**

1.	VENDOR NAME	
2.	PAN No.	
3.	VENDOR ADDRESS	
4.	VENDOR'S TELEPHONE	
5.	E-MAIL ADDRESS	
6.	BANK NAME	
7.	BANK ADDRESS	
8.	ACCOUNT NO.	
9.	ACCOUNT TYPE	
10.	NEFT CODE	
11.	RTGS CODE	
12.	MICR NO	
13.	VAT NO.	
14.	CST NO.	
15.	EXCISE NO.	
16.	SERVICE TAX NO.	

We hereby declare that the particulars given above are correct and complete. If the transaction is delayed for reason of incomplete or incorrect information, we would not hold MDL responsible.

Date **Suppliers Seal** **Authorised Signature of the suppliers**

Certified that the particular as per Serial No. 1 & 6 to 12 are correct as per our records.

Date **Bank's Stamp** **Authorised Signatories of Bank Officers**

Congratulations

VENDOR DECLARATION

Sub: Hiring of Auditing Services for Shipbuilding Division, Submarine Division, Training
Department & Marine Engineering as per ISO 9001:2015 Standard.

We have visited your site and understood the Scope of Work and requirement given in the tender. We also confirm herewith that our quoted price/rates are in line with the above scope of work.

M/s.....

SIGNATURE.....

NAME.....

DESIGNATION

STAMP

DATE: