



**MAZAGON DOCK SHIPBUILDERS LIMITED**

(A Government of India Undertaking)

Dockyard Road, Mazagon, Mumbai 400 010. INDIA

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DIVISION - SHIP BUILDING DEPARTMENT - MATERIAL PURCHASE

**EMERGENCY TENDER ENQUIRY IN SINGLE BID SYSTEM**

|                      |                               |
|----------------------|-------------------------------|
| <b>TENDER NO.</b>    | <b>GM (M)/ABK/200006700</b>   |
| <b>TENDER DATE</b>   | <b>13.06.2017</b>             |
| <b>TENDER DUE ON</b> | <b>27.06.2017 AT 1400 HRS</b> |

Dear Sirs/Madam,

1. Mazagon Dock Shipbuilders Limited invites competitive bids from Bidders / Vendors in Single-Bid System (Techno commercial bid & Price bid together) for Supply of following items as per the description given in table below.

**2. Table A**

| <b>SR.</b> | <b>ITEM DESCRIPTION</b>   | <b>UNIT</b> | <b>QTY</b> |
|------------|---|-------------|------------|
| <b>10.</b> | Spherical roller bearings 20319, make-<br>SKF/FAG/ZKL/Timken/NTN<br>MFG test certificate is required. | NOS         | 01         |
| <b>20.</b> | Spherical roller bearings 20219, make-<br>SKF/FAG/ZKL/Timken/NTN<br>MFG test certificate is required. | NOS         | 01         |

3. **Delivery:** Delivery of the material within 01 week from the date of placement of order.
4. **Validity:** Bids / offers shall have validity period of **45 days** from the date of tender closing date.
5. The bids received after tender closing date and time shall be categorically rejected.

**6. Submission Of Offers In Single Bid System:**

- Technical Bid mentioning the technical specification to be offered as against tender technical specification.
- Acceptance on clauses of Tender Enquiry (TEF) GT&C,STAC in the Prescribed Formats stating 'Accepted OR Deviation' as applicable for each of the clause.
- Price bid in the prescribed format for all the items on tender as given at Enclosure-1 duly signed and stamped.
- Bidders company profile and Shop & Establishment registration certificate or registration Certificate from local bodies for conducting business/ MDL registration certificate.
- Bank details for payment by RTGS / NEFT in the format.
- PAN card copy.
- PO copies for the supply of similar items (Bearings) during last 03 years.
- Sealed offer should be submitted under **Single bid system** i.e, Technical and Price offer together, clearly **super-scribing Tender No. & Due Date** on the envelope addressed to **GM (M)**, Mogul House, Mazagon Dock Limited, Dockyard Road, Mumbai - 400 010 and should be submitted or deposited at the following designated place: **Tender box for Material purchase department (Green Color) , Reception centre at main gate, Mazagon Dock Limited, Dockyard Road, Mumbai - 400 010. Alternatively** bidders may send their bids by post to

the concerned commercial / purchase depts. well before the closing date & time of the tender. It will be sole responsibility of bidders to send the bid well in advance by post to the concerned commercial Dept.

**7. Pricing:**

Bidder shall quote the prices of all items listed in the price sheet format of the tender enquiry (Enclourse-1) for delivery of the items in MDL store inclusive of all costs towards Packing & Forwarding / Freight / Delivery / Transport & Transit Insurance etc. at Mazagon Dock, Mumbai-10. The prices quoted shall remain firm and fixed during the currency of the order / contract unless agreed otherwise by MDL.

The prices quoted shall remain firm and fixed till the execution of the total quantity on the order. No increase / decrease shall be permissible on any account after finalization of the order / till delivery of total quantity on the order.

**8. Terms of Payment:**

**MDL does not pay any Advance Payment for Indigenous FOR Bidders.** Payment for the value of supplies, as reduced by any deductibles and / or the amount leviable towards liquidated damages if any and after including Taxes, Duties, Octroi, Excise, Service Tax etc. shall be payable through RTGS / NEFT **within 25 - 30 days of receipt & acceptance of ordered material as per ordered terms in MDL and** against submission of the following Documents:

- (i) Guarantee Certificate on Supplier Letter Head
- (ii) Invoice (original) + 3 ink signed / carbon copy invoices
- (iii) Order copy and Amendment copies if applicable
- (iv) Packing List (if any)
- (v) Delivery Challan along with CISF entry stamp)

Bidders shall furnish all the necessary details like name of the Bank / Branch, Branch Code No., Bank Account No., **MICR No.** in their bid as per the RTGS / NEFT available in MDL Website.

The bills to be submitted at the Bill Receiving Section and addressed to DGM (F-Bills-ONP), 3rd Floor, Mazdock House, Mazagon Dock Shipbuilders Limited, Dockyard Road, Mumbai - 400 010.

**Important Note: Invoices along with copy of invoice/delivery challan copy** duly stamped by CISF for material supplied "PASS- IN" stamp at the time of delivered material at MDL gate **should be submitted immediately within two or three MDL working days (preferably the invoices should accompany supply)** to "Bill Receipt Section" adjacent to the ARS Punching Section, South Yard after execution of the orders / expiry of contract. **Thereafter any discrepancies / pending claims regarding payment or any other matter related to this order / contract should be brought to MDL's notice in writing within 30 days or otherwise final payment by MDL, beyond which no claims whatsoever will be entertained.**

**9. Taxes & Duties: -**

The Item Wise Rates quoted in the Rate Sheet should exclude Taxes and Duties. Bidder should indicate Taxes and Duties as applicable separately under each of the head in the same Price sheet, which will be paid extra based on tax invoice to the extent applicable.

**Note:**

(i) The rate sheet of the tender will indicate the rates under each tax head wherever applicable. The following will have to be quoted as applicable separately in rate sheet under each head:

- (a) Central Sales Tax (CST)
- (b) Value Added Tax (VAT)
- (c) Octroi Duty
- (d) Excise Duty
- (e) Education Cess
- (f) Service Tax
- (g) Any other Taxes / Duties / Levies

(ii) The following certificates will be given by us for Purchase of these items against this tender.

- Issue of "C" Form w.r.t. Sales Tax.

- (iii) Only those bidders who indicate the taxes and duties separately as above shall be entitled for consideration of change in the corresponding rates in case of variation in the statutory levies.
- (iv) Wherever all inclusive prices are quoted by the bidders without bifurcation of tax elements, no escalation can be considered in respect of any variations in statutory levies arising subsequently because of the absence of the required base figures in the purchase order / contract.
- (v) Successful bidder/s will not be entitled to any increase in rate of taxes occurring during the period of extended delivery schedule if there is delay in supply / completion attributed to him. However, if there is a decrease in taxes, the same must be passed on to MDL.
- (vi) GST Compliance:

In accordance to Government of India (GOI) guidelines towards implementation of GST w.e.f 01.07.2017, bidders are informed that all deliveries post 30.06.2017 shall strictly comply to the provisions /requirement /timelines promulgated by the GOI towards GST Act. The provisional GST numbers issued by GOI is mandatorily required for all the participating bidders and same be indicated in their respective offer. Bidders also shall mention the Harmonized System of Nomenclature (HSN) / Services Accounting Code (SAC) numbers for the quoted items/services in their techno-commercial offer, invoice & tax documents.

MDL provisional GST ID is **27AAACM8029J1ZA** and bidders shall mention the same while invoicing and avoid any data entry errors on GST portal. Bidders shall be responsible for the financial and non-financial consequences in case of non-compliance of GST provisions / requirements / timelines on their part. MDL shall pay the applicable GST taxes to the successful bidders at actual & suppliers shall pass on the reduction in prices to MDL on account of change in the tax structure.

#### 10. Guarantee / Warranty:

- (i) Goods supplied shall be guaranteed for a period of **12 months for any manufacturing defects** from date of receipt and acceptance of items in MDL. During guarantee period, the contractor will have to rectify any defects noticed in the work either by way of bad material or workmanship during guarantee Period at no extra cost to MDL.
- (ii) The supplier cannot absolve their responsibility for warranty of material even though it is inspected & approved by inspection authorities.
- (iii) If the defects are not remedied within a reasonable / stipulated time, MDL may proceed to rectify the defects at the supplier's risk & cost, but without prejudice to MDL rights under the contract.
- (iv) During guarantee period, the supplier should have to arrange dispatch of new material and on arrival of new material, defective material should be collected from MDL without any financial implication.

#### 11. Criteria for normalizing the Price Bid for ranking:

Deviations sought by the bidder shall be loaded on the bidder/s quoted prices during price evaluation by MDL.

**Loading Criteria:** Deviations sought by the bidder shall be negotiated and deviation accepted by the bidders after the negotiation in respect of following terms shall be loaded on the bidder/s quoted prices during price evaluation by MDL. The loading criteria that will be adopted as detailed below for the negotiated and accepted deviation by MDL:

- i) Payment Terms -It is desirable that the bidder accepts the Payment Terms indicated. Varied payment terms quoted by bidders as compared to the terms stated in the Tender document shall be normalized by adopting the Prime Lending Rate of State Bank of India plus 2% thereon on the amount(s) at variation and/or for the period (in no. of days) at variation
- ii) Delivery of the goods at MDL premises should be responsibility of the supplier. However, for unavoidable reasons, if bids are exclusive of transport and / or insurance, the same will be loaded at the cost to be incurred by MDL. The freight and insurance amount to be loaded will be intimated to the participant bidders during techno-commercial negotiations.
- iii) For the additional delivery period sought by the bidder over the stipulated date of delivery as per Tender, 0.50% per completed week will be loaded to the quoted price.

- iv) Deviations sought in respect of rate per week and / or maximum ceiling in respect of liquidated damages shall be loaded to the quoted price. For example, the maximum ceiling towards liquidated damages stipulated in the Tender is 5% and the bidder seeks to limit it to, say 3.50% then the price quoted will be loaded by 1.5%. If the rate of LD per week is 0.50% per week or part thereof as per tender and the bidder seeks it as, say, 0.40% per week or part thereof, the maximum ceiling on LD as per tender will first be equated to weeks (10 weeks in this case) and the rate proposed by the bidder i.e. 0.40% will be multiplied by the so equated maximum period (which works out to 4%) and the quoted price will be loaded accordingly by 1%. Delivery being the essence of the contract, it is desirable if the bidder(s) adhere to the stipulated clause.
- v) Statutory levies (VAT / CST, Excise Duty, Education Cess, Octroi Duty) shall be included for ranking of bids to determine L-1 vendor. Whereas cost (Basic Price + Transport + Insurance) to MDL Stores, Mumbai shall be considered for bidders for evaluation purpose.
- vi) Deviations in respect of the period of Warranty / Guaranty shall be loaded to the quoted price @ 0.25% per month or part thereof.

## 12. Ranking of Bids & Determination of L-1 Bidders:

Ranking of price bids shall be done on the basis of "Price inclusive of taxes, duties and levies" on **itemized lowest L1 basis** i.e. L-1 bidder shall be decided on the basis of Landed cost on cash out go basis. If any variations in statutory levies, the break up in respect of taxes, duties and levies is clearly and separately furnished in the bid and the MDL is satisfied that the rates of taxes, duties & levies indicated therein are in line with the tax law, so that escalation due to variation in the taxes, duties & levies can be justifiably considered to the extent legitimately allowable on the base amount(s) indicated in the bid. Therefore **bidder is requested to show the break up regarding taxes, duties & levies as applicable in the bid.**

**Bidders are requested to quote unit rate Item-Wise only. Techno-Commercially qualified item-wise Lowest Bidder will be considered for purpose of placement of order.**

**Note:** In case of any discrepancy in Unit Price and Total price (Multiplication error), UNIT PRICE shall prevail.

## 13. Consignee: Mazagon Dock Shipbuilders Ltd.

The Successful bidder/s shall arrange dispatch of goods by appropriate Rail / Road mode as per the order to "GOOD RECEIVING SECTION" (MDL's Store) at Mazagon Dock Shipbuilders Limited, Dockyard road, Mumbai-400010, on working days (Monday to Friday) between 8.00 hrs to 15.00 hrs (Lunch Time 11.30 to 12.00 hrs). In case truck / tempo reach our yard beyond above time the same may be retained over night at your risk & cost.

Being door delivery orders, the supplier shall categorically direct the transporter to deliver the ordered items without insisting for consignee copy of the Lorry Receipt.

The following documents are mandatory to be submitted along with the consignment:

- (i) Delivery Challan (3 Original Copies)
- (ii) Invoice (1 ink signed copy / carbon copy)
- (iii) Order copy and Amendment copy if applicable (Photo Copy)
- (iv) Packing List (Original)

## 14. Supply on MDL Holidays: Request for permission for delivery on Saturday / Sunday / holidays if required, should be submitted 3 working days prior to the date of holiday, to Personnel department and Security through concerned Dept.

## 15. Liquidated Damages:

- (i) Time is an essence of the contract therefore the job, as ordered, should be completed on the dates mutually agreed upon in accordance with the delivery schedule. In cases of delay not attributable to Purchaser beyond the agreed schedule, the Successful bidder shall pay liquidated damages, a sum representing **0.5% (Half per cent) per day** or part thereof the Order Value, subject to maximum of 5% of the final Order / Contract value. LD will be applicable on the value of the undelivered portion of goods on delivery date mentioned in the purchase order.

- (i) Contractor will also be liable to pay Liquidated Damages as mentioned above for late delivery of Guarantee Certificate.

## 16. Receipt Inspection:

- (a) MDL user dept. shall carry out necessary inspection of the items on receipt, on the basis of an appropriate quality assurance system and inspection system requirements, along with

representative of the Supplier, any objection raised by MDL Inspection/User Dep't against quality of materials or workmanship shall be satisfactorily corrected by the Supplier, at his expense, including replacement as may be required within shortest possible time within 30 days. Items damaged during transit shall also be rectified / replaced by the Supplier within shortest possible time. All additional cost towards replacement against defective items shall be borne by the supplier.

(b) **Rejection of the material:** Any portion of the equipment found defective / rejected, the supplier shall collect the same at his cost from the MDL Yard, all incidental charges being born by supplier, (inclusive of custom duty, if payable), within 30 days from the date of intimation to the supplier of such rejection. The MDL reserves the rights to dispose off the rejected item at the end of a total period of 90 days in any manner, to the best advantage to the MDL & recover storage charges & any consequential damages, from sale proceeds of such disposal.

**AM (C-MP)**  
A B Kawade

Enclosure 1: Rate Schedule format

**Enclosure -1**

**RATE SCHEDULE FORMAT**

| Sr No | Description                           | Rate<br>(Applicable % to be quoted in terms of %.<br>If not payable, "NOT PAYABLE" should be stated) |
|-------|---------------------------------------|--|
| 1     |                                       | Basic Rate: Rs/each.   |
| 3     | Excise Duty (E.D) @-----%-            |  |
| 4     | Educational Cess Tax @ % (on E D)     |  |
| 5     | C S T / VAT @-----%                   |  |
| 6     | Octroi Charges (%)                    |  |
| 7     | Inspection/Testing charges if any     |  |
| 8     | Delivery Charges                      |  |
| 9     | Other Charges (if any) please specify |  |

**Note:**

- 1 The incidences against each head mentioned shall be clearly specified and not to be included in the basic rates. If however, there is no charge against any head, the vendor may state '**NOT APPLICABLE**' against such row.
- 2 The Rate Schedule Format should be quoted on your letter head duly authenticated with signature of authorized person