



निविदा पूछताछ  
TENDER ENQUIRY

[वेब निविदा]  
[WEB TENDER]

माझगांव डॉक शिपबिल्डर्स लिमिटेड  
(भारत सरकार का उपक्रम)  
MAZAGON DOCK SHIPBUILDERS LIMITED  
(Formerly known as Mazagon Dock Limited)  
(A Govt. of India Undertaking)  
CIN: U35100MH1934GOI002079  
Dockyard Road, Mumbai 400 010  
Website- [www.mazdock.com](http://www.mazdock.com)  
Certified - ISO 9001: 2008 for Shipbuilding Division

निविदा सं./Tender No क्रय अधिकारी/Purchase Exec. Nitin S Jadhav सेवा में /To	8000000733	विभाग/Department क्रय अधिकारी/Purchase Exec. Nitin S Jadhav दूरभाष सं./Telephone No फैक्स सं./Fax No ई-मेल/E-Mail	OTS(OUTSOURCING DEPT.) 23763323 23743198 nsjadhav@mazdock.com
दूरभाष सं./Telephone फैक्स सं./Fax ई-मेल/E-Mail		निविदा सं./Tender No निविदा तिथि/ Tender Date निविदा बंद की तिथि/Tender Closing Date निविदा बंद होने का समय/Tender Closing Time आरएफक्यू सं./RFQ No	8000000733 23.06.2017 13.07.2017 15:00:00 2100000987

निविदा शुल्क/Tender Fee	रु/Rs	0.00
बयाना राशि/EMD Amount	रु/Rs	0.00
पुर्व बिड बैठक तिथि और समय/Pre Bid Meeting Date & Time		,00:00:00
निविदा खोलने की तिथि और समय/Tender Opening Date & Time		14.07.2017,15:30:00
प्रस्ताव वैधता तिथि है/Offer should be valid up to		10.11.2017
सुरक्षा जमा/Security Deposit		0.00 %आदेश मूल्य का/PO value
वरीय बैंक जमानत /Perf. Bank Guarantee		0.00 %आदेश मूल्य का/PO value

( आगे के विवरण हेतु कृपया सम्बंधित नियम शर्तों को पढ़ें। सुनिश्चित करें कि कोटेशन और संबंधित पत्राचार के लिए विभाग का नाम, क्रय अधिकारी का नाम, निविदा संख्या, बंद होने का समय एवं तिथि एवं आरएफक्यू सं. अपने कोटेशनमें लिखें।  
Kindly read and refer relevant terms & conditions for further details. Do ensure to Quote Department Name, Purchase Executive & Name, Tender Number, closing date & time and RFQ Number in your Quotation & related correspondence )

प्रिय महोदय/महोदया  
Dear Sir / Madam ,

विषय /SUB:- PEST CONTROL TREATMENTS FOR BOAT 1, 2 & 3 AT NAVAL DOCK, MUMBAI/ MDL, MUMBAI.

माझगाँव डॉक शिपबिल्डर्स लिमिटेड प्रतिष्ठित/संभावित आपूर्तिकर्ताओं से निम्न हेतु, प्रतियोगितात्मक दो बोली प्रणाली में ( भाग -I तकनीकी - वाणिज्य बोली एवं भाग II मूल्य बोली ) बोली आमंत्रित करती है।  
Mazagon Dock Shipbuilders Limited (MDL) invites Competitive – Bid from reputed Supplier for the following in TWO BID system ( Part - I Techno - Commercial Bid & Part - II Price Bid ).

क्र सं. SL.No.	सामग्री / सेवा विवरण Material / Service Details	मात्रा / इकाई Quantity / unit	आपूर्ति तिथि Delivery Date
00100	Pest Control Treatments for Boat-1	1 Activity unit	02.07.2019
<b>The Line item 00100 covers the following services</b>			
000000001	सेवा सं./Service Number :- 0	24 Number	

क्र सं. SL.No.	सामग्री / सेवा विवरण Material / Service Details	मात्रा / इकाई Quantity / unit	आपूर्ति तिथि Delivery Date
	संक्षिप्त वर्णन/Short Description :- Pest Control of Termites सेवा विवरण/Service Details :- Pest Control of Termites, Wood Borers, Silverfish; Cockroaches and Ant Treatments.		
000000002 0	सेवा सं./Service Number :- संक्षिप्त वर्णन/Short Description :- Spray of Insecticide for Mosquitoes सेवा विवरण/Service Details :- Insecticide /Spray for mosquitoes control.	66 Number	
000000003 0	सेवा सं./Service Number :- संक्षिप्त वर्णन/Short Description :- Rodent Control Treatment सेवा विवरण/Service Details :- Rodent Control Treatment	24 Number	
00200	Pest Control Treatments for Boat-2 <b>The Line item 00200 covers the following services</b>	1 Activity unit	02.07.2019
000000001 0	सेवा सं./Service Number :- संक्षिप्त वर्णन/Short Description :- Pest Control of Termites सेवा विवरण/Service Details :- Pest Control of Termites, Wood Borers, Silverfish; Cockroaches and Ant Treatments.	24 Number	
000000002 0	सेवा सं./Service Number :- संक्षिप्त वर्णन/Short Description :- Spray of Insecticide for Mosquitoes सेवा विवरण/Service Details :- Insecticide /Spray for mosquitoes control.	66 Number	
000000003 0	सेवा सं./Service Number :- संक्षिप्त वर्णन/Short Description :- Termite & Ant Treatment Service सेवा विवरण/Service Details :- Rodent Control Treatment	24 Number	
00300	Pest Control Treatments for Boat-3 <b>The Line item 00300 covers the following services</b>	1 Activity unit	02.07.2019
000000001 0	सेवा सं./Service Number :- संक्षिप्त वर्णन/Short Description :- Pest Control of Termites सेवा विवरण/Service Details :- Pest Control of Termites, Wood Borers, Silverfish; Cockroaches and	24 Number	

क्र सं. SL.No.	सामग्री / सेवा विवरण Material / Service Details	मात्रा / इकाई Quantity / unit	आपूर्ति तिथि Delivery Date
Ant Treatments.			
000000002 0	सेवा सं./Service Number :-  संक्षिप्त वर्णन/Short Description :- Spray of Insecticide for Mosquitoes	66 Number	
000000003 0	सेवा सं./Service Number :-  संक्षिप्त वर्णन/Short Description :- Termite & Ant Treatment Service सेवा विवरण/Service Details :- Rodent Control Treatment	24 Number	

नियम और शर्तें : भाग ए में लिखी हुई और इतर संलग्नपत्रे इस निविदा एक अभिन्न अंग हैं। हमें आशा है कि, हमें प्रतियोगित्मिक और उचित प्रस्ताव इस निविदा के लिए प्राप्त होगा।  
Terms & Conditions as indicated in Part A of this tender and other enclosures / annexures form an integral part of this tender document. We look forward to receive your most competitive and reasonable offer against this Tender.

माझगाँव डॉक शिपबिल्डर्स लिमिटेड के लिए /For Mazagon Dock Shipbuilders Ltd



दो बोली वेब निविदा 8000000733.

Two Bid Web e-tender for pest control treatments for Boat 1, 2 & 3 of P75 at Naval Dock, Mumbai/ MDL, Mumbai.



## MAZAGON DOCK SHIPBUILDERS LIMITED

(Formerly known as Mazagon Dock Ltd)

CIN: U35100MH1934GOI002079

(A Government of India Undertaking)

Dockyard Road, Mazagon, Mumbai 400 010. INDIA

Certified – ISO 9001/EN ISO 9001 for Shipbuilding Division

Tel. No.: +91(022) 2376 3337. Fax: +91(022) 2376 3198.

E mail: [nsjadhav@mazdock.com](mailto:nsjadhav@mazdock.com)

Website: [www.mazdock.com](http://www.mazdock.com)

**DIVISION- SHIP BUILDING**

**DEPARTMENT- OUTSOURCING.**

**MDL TENDER No. : 8000000733**  
**E-TENDER DATED : 22/06/2017**  
**E-TENDER CLOSING DATE & TIME : 13/07/2017 at 1500 Hrs. IST.**  
**E-TENDER OPENING DATE & TIME : 14/07/2017 at 1530 Hrs. IST.**

माझगाँव डॉक शिपबिल्डर्स लिमिटेड, मुंबई द्वारा पात्र बोलीकर्ताओं से नीचे दिये गए विवरण के अनुसार दो-बोली प्रणाली (१) वाणिज्यिक नियम एवं शर्तों के साथ तकनीकी बोली (२) मुल्य बोलि के अंतर्गत ई-प्रॉक्यूरमेंट पोर्टल (<http://eprocuremdl.nic.in>) के माध्यम से बोलियां आमंत्रित की जाती है ।

**MAZAGON DOCK SHIPBUILDERS LIMITED INVITES ON-LINE COMPETITIVE BIDS** from reputed Bidders / Vendors in **TWO BID SYSTEM** (Part-I Techno Commercial Bid and Part-II Price Bid) on our e-procurement portal <http://eprocuremdl.nic.in> , for the Work/Services as detailed in this tender document:

*Note: Before quoting against this Tender, the prospective bidder is requested to go through the Tender Enquiry document (& Annexes, if any) thoroughly & carefully. Deviations to the Terms & Conditions of the Tender are highly discouraged. Therefore, any doubts arising in respect of any of the Terms & Conditions stipulated, Qualification Criteria, Eligibility for exemption from submission of EMD, clarification if any w.r.t. Documentation / Procedural requirements, etc. shall get clarified by the prospective bidder through the Dealing Executive invariably before the submission of the Bid.*



**Salient Features of MDL's e-Procurement System for Participating in (this) e-Tender:**

1. **Submission of bids against e-Tenders:** The bidder is required to quote online on the e-Procurement website [www.eprocuremdl.nic.in](http://www.eprocuremdl.nic.in) by the deadline, by submitting the Techno-commercial Bid & Price Bid in Electronic format only. The prices/quotes & a few declarations shall have to be entered/uploaded by the bidder online in the Tender's entry forms & other bid documents' scanned/soft copies shall have to be uploaded as part of the bid. All bids should be digitally signed using DSC (as explained below).
2. To be able to participate in e-Tender (s), every bidder must register themselves on the ASP's website (*registration is free of cost*) & must possess a legally valid Class-IIB or above Digital Signature Certificate (DSC) as per IT Act-2000, using which they can sign their electronic bids. The DSC can be procured from any Certifying Authority (CA) authorized by Controller of Certifying Authorities (CCA) of Govt. of India.
3. [National Informatics Centre \(NIC\)](http://www.nic.gov.in) have been appointed by MDL as the Application Service Provider (ASP).
4. Online User Manual is available on the website for the guidance of users & for participating in the e-Procurement/ e-Tendering, the bidder must ensure having the requisite (IT) infrastructure at their office premises.
5. For any further details of e tendering & digital signatures, please contact 0120-4200462, 0120-4001002, 8826246593, [eproc-support@gov.in](mailto:eproc-support@gov.in) OR Mr. M S Kumbhare DGM (C-MP) Phone - 23763252 or mobile: 9769327576, [mskumbhare@mazdock.com](mailto:mskumbhare@mazdock.com)
6. Bidders in their own interest are requested to upload their bids well in advance of tender closing date to avoid the last minute difficulties in uploading the bids. Request for extension, if at all to be made, shall be forwarded at least 3 working days in advance to the tender closing date / time with proper reasoning. MDL reserves all rights in this regard & decision of MDL shall be binding to the applicant. Problems in hardware/software, internet connectivity, system configurations, Browser setting etc, for whatsoever reason shall not be considered for extension of tender closing date and time.
7. MDL will not be responsible for an error in downloading of tender documents from web by the bidders. The version appearing on MDL website will be considered final and authentic.
8. **All bidders are requested to get their technical queries, if any, clarified in advance (3 days in advance to tender closing date) before bidding to avoid last minute delay. For any technical clarification, bidders are requested to contact Mr. Samresh singh, DM (EY- Planning) OR Mr. S S Bhadauria, CM (EY- Planning) Tel. no.: 022-23763603/3592, email: [samreshsingh@mazdock.com](mailto:samreshsingh@mazdock.com) OR [ssbhadauri@mazdock.com](mailto:ssbhadauri@mazdock.com)**



दो बोली वेब निविदा 8000000733.

Two Bid Web e-tender for pest control treatments for Boat 1, 2 & 3 of P75 at Naval Dock, Mumbai/ MDL, Mumbai.

---

**1. Subject:**

E-tender enquiry (Two Bid System) for pest control treatments for Boat 1, 2 & 3 of P75 at Naval Dock, Mumbai/ MDL, Mumbai.

**2. SCOPE OF WORK:** As per Annexure-A.

**3. INSPECTION:**

3.1 Inspection shall be done by Ship manager/OIC of boat/MTC and the work completion certificate will be issued by the representative of user dept. of the rank of Chief Manager & above.

**4. SCHEDULE OF WORK & CONTRACT VALIDITY:**

4.1. Contract validity: The contract period is for a period of two years from the date of placement of order subject to satisfactory execution of the work.

4.2. Schedule of work: Schedule of work will be jointly prepared by OIC (not below the rank on Chief Manager) with contractor for overall contract period after placement of order. The contractor has to undertake the work as per schedule mentioned therein. Work will be released to the Contractor periodically by means of written Schedule jointly prepared within overall contracted period between Contractor & OIC. You shall complete the assigned work as per mutually agreed work schedule, released from time to time during the contractual delivery period. This delivery schedule will be strictly adhered for execution & same will be criteria for LD applicability.

An Instruction Register & Hindrance Register shall be maintained by User Department, under the custody of Chief Manager & above Executive nominated by the OIC. Instruction given to contractor will be recorded in the Instruction Register. The Contractor as well as MDL berth executive is required to record hindrances in hindrance register.

**5. INTEGRITY PACT (IP) & INTEGRITY PACT BANK GUARANTEE (IPBG):** Not Applicable.

**6. EARNEST MONEY DEPOSIT (EMD):** Not Applicable.

**7. BID REJECTION CRITERIA:**

7.1. Following bids shall be categorically rejected.

7.1.1. Bids/Offer received other than E-Portal mode.

7.1.2. Bidder not quoting for all the services tendered & listed in the Rate Sheet.

7.2. **Following bid rejection criteria may render the bids liable for rejection.**

7.2.1. Bidder's failure to furnish sufficient or complete details for evaluation of the bids within the given period which may range in between two to three weeks depending on the deficiencies noticed in the drawings / technical data which shall not however conflict with validity period.

7.2.2. Incomplete/ misleading/ ambiguous bid in the considered opinion of the Technical Negotiation Committee (TNC) of MDL.

7.2.3. Bid with technical requirements and/or terms not acceptable to MDL/ Customers/ External agency nominated, as applicable.

7.2.4. Bid received without qualification documents, where required as per the Tender.

7.2.5. Bid not meeting the pre-qualification parameters / criteria stipulated in the Tender Enquiry.

7.2.6. Bid with validity expiry date shorter than that specified in the Tender Enquiry.

7.2.7. Bidders who have not agreed for the fixed price till the validity of the tender or have quoted the variable price.

**8. QUALIFICATION CRITERIA:**

8.1. Similar work/job is defined as under:

The Bidder should have experience in pest control treatment in commercial/industrial premises.

8.2. As bid is required to be uploaded on e-portal, the bidders are requested to upload scanned copies of following necessary documents to enable MDL to ascertain their qualification status.

8.2.1. Bidders Shop & Establishment and Tax registration certificate.



8.2.2. List of equipment & machineries held by bidder with model, year and working status along with details of their manufacturing facilities and personnel with designation, qualification and experience to determine bidder's capabilities.

8.2.3. The bidder should have experience having successfully completed similar works during last 7 years ending 31<sup>st</sup> May 2017 and need to submit minimum one Purchase Order copy along with work completion certificate in support of qualification criteria indicated at above TEF clause 8.1.

**9. VALIDITY PERIOD:** Bids/ Offers shall have a validity period of **120** days from the tender closing date.

**10. PRE –BID CONFERENCE:** Not applicable to this tender.

**11. ON-LINE SUBMISSION OF BIDS IN TWO-BID SYSTEM:**

On-line Offer (e-bid) must be uploaded in two parts, Part-I Techno-commercial bid & Part-II price bid as appearing online:

**Part- I:** Online Techno-commercial bid will be opened on the tender opening date/ extended opening date shall contain the following.

**11.1. Common Documents:**

11.1.1. Bidder should also upload scanned copies of Tender Inquiry acceptance Format, General Terms & Condition acceptance format, Standard Terms & Condition acceptance format in the Prescribed Formats attached herewith (Annexure J,K & L); duly stamped, signed & filled 'Accepted OR Not Accepted' as applicable for each of the clause. Normally deviations to the tender terms are discouraged. However, if the bidder has any deviations, the same should be filled in above formats (Annexure J,K & L) , mentioning the deviation against the relevant Tender clause no., failing which it will be construed that all clauses of Tender inquiry, STACs & GTACs appearing against the tender are understood by you and are fully acceptable to you. In the event bidder has no deviations, he should submit following Forms mentioning 'Accepted'. Any deviations mentioned elsewhere in the offer other than in said Forms will not be considered.

11.1.2. Blank Rate sheet (Annexure-B), with blanking the prices but clearly indicating 'Quoted/ Not-Quoted' applicable against each of the line item shall be uploaded. Also, the applicable type of Tax and tax percentage shall be clearly mentioned, as applicable against each of the line item. Blank rate sheet shall be duly stamped & signed and uploaded online.

11.1.3. Bidders should upload scanned Copies of work Orders, Work Completion Certificates, and Performance reports for the job executed to meet the qualification requirement mentioned at TEF Clause No. 8.2.3 above. (Order copies & work completion certificates to be appended).

11.1.4. Bidder should scan and upload Acceptance in firm's letterhead of:

11.1.4.1. Validity of Offer (TEF Clause No. 9)

11.1.5. Bidder should upload scanned copy of tax and duties certificate for which they are registered.

11.2. In addition to the documents as indicated above, following documents shall be uploaded by bidder.

11.2.1. Bidders registered with MDL should scanned and upload valid Registration Certificate issued by MDL.

11.2.2. Bidders not registered with MDL should scan and upload the following document.

11.2.2.1. Track Record as per Format OTS-F-04 (available on MDL website).

11.2.2.2. Bank details for payment as per Format – OTS- F-12 (RTGS/ NEFT) (available on MDL website).

11.2.2.3. Scanned image of PAN card.

11.2.2.4. Company Profile, Shop & Establishment and Tax registration certificate.

11.2.2.5. List of Equipment held by them.

**Note:** Bidders in their own interest are requested to upload their bids well in advance of tender closing date to avoid the last minute difficulties in uploading the bids.

Problems in hardware/software, internet connectivity, system configurations, Browser setting etc, for whatsoever reason shall not be considered for extension of tender closing date and time.



**Part- II (Price Bid):** This should contain only the PRICES for each of the listed items strictly in the prescribed format provided with the tender document. Price bid must be enclosed only in the required format as appearing online. A Blank sheet (by blanking the prices) of the price bid shall be uploaded in **Part- I**.

Note: - In case of error in the aggregate values, the individual service-wise quoted rates will be considered.

Prices for the tendered services/ Items and applicable Taxes and duties are to be quoted by entering the same online. Timely submission of the e-Bids is responsibility of the bidders and no reasons / excuses in this regard will be entertained.

11.3. Opening of Techno-Commercial e-Bid (Part-I): Techno-Commercial e-bid (Part-I) will be opened online on the tender opening date or extended tender opening date or next working day if opening date happens to be holiday declared by MDL. The participant bidder can also witness opening of the bids online from their locations by logging on MDL e-procurement website with their Digital Signature Certificate (DSC).

11.4. Opening of Price e-Bid (Part-II): After completion of Techno-commercial scrutiny, intimation for price e-bid opening will be communicated only to techno-commercially accepted bidders. Bidder (s) to note that such intimation may be given at a short notice by Fax, E-mail or even by telephone only to techno-commercially accepted bidder(s). Techno-commercially qualified bidders can also witness opening of price bids online from their locations by logging on MDL e-procurement website by using their Digital signature Certificate (DSC). L1 will be determined after taking into account loading factor if any.

## **12. PRICING:**

12.1. Bidder shall quote for all the services tendered & listed in the Rate Sheet.

12.2. Bidder shall quote the prices of all items listed in the tender enquiry which will be inclusive of all costs such as labour, material, packing charges, all incidental expenses etc.

12.3. Quoted Price will remain firm and fixed during the currency of order/contract execution.

12.4. MDL shall not be bound by any printed conditions or provisions in the Contractor's Bid Forms or acknowledgement of CONTRACT, invoices, packing list and other documents which purport to impose any conditions at variance with or supplemental to CONTRACT.

12.5. While Quoting Contractor should consider the hike in the minimum wages if any for the entire contract period. MDL will not pay any escalation on any account including minimum wages on contract labour.

12.6. Growth of work clause: MDL shall be at liberty to place additional work to the extent of 15% of contract value at the same terms and conditions of the contract within contractual delivery period and bidder shall have to honor it. Such additional work shall be entrusted to the contractor through a separate Order to that effect or through an amendment to the Order. In any case, the contractor should not undertake any (additional) work beyond the Contractual period without an order to that effect from MDL. This additional 15% work is considered beyond the total Tendered quantity. The contract period may be extended by 3 months with same terms and conditions of this contract.

## **13. RANKING OF BIDS & DETERMINATION OF L-1 BIDDERS:**

Techno-Commercially Qualified overall Lowest Bidder will be considered for the placement of order. On-line Ranking visible to the bidders after opening part II price bid is without loading parameters.

However the Overall L1 bidder will be evaluated offline after applying all applicable loading parameters as mentioned in the tender document and commercial terms.

Taxes, duties and Levis are excluded for the purpose of ranking of price bids to determine L1 bidder. There may arise a situation where overall cost (inclusive of taxes, duties and levies) of services by the adjudged L1 bidder may be higher compared with any other bid(s) depending on the tax structure. Therefore it would be required that the adjudged L1 bidder has to reduce the price to make it competitive both before including taxes, duties and levis and after including taxes, duties and levis. If the adjudged L1 bidder does not agree to reduce the price to make it competitive after including taxes, duties and Levis, then the next ranked bidder will be afforded the opportunity so that procurement is competitive.





**14. PARALLEL ORDER:** Not Applicable.

**15. LOADING CRITERIA:**

Deviations sought by the bidder in respect of Payment terms, delivery period, Liquidated Damages (L.D.) shall be loaded on the bidder/s quoted prices during price evaluation by MDL. Among the equal bids, bidders with ISO 9000 series accreditation over Non-ISO bidders, will be given preference. The loading criteria that will be adopted are detailed below & also as per Annexure-H.

15.1. It is desirable that the bidder accepts the **Payment Terms** indicated in clause 15 above.

Varied payment terms quoted by bidders as compared to the terms stated in the Tender document shall be normalized by applying S.B.I. Prime Lending Rate (prevailing at the time of opening of Price bid) plus 2% p.a. rate of interest for the period at variation. (For Indigenous bidder)

15.2. For the additional **time period** sought by the bidder over the stipulated date of delivery as per Tender, 0.50% per completed week will be loaded to the quoted price.

15.3. Deviations sought in respect of **Liquidated Damages (L D)** Deviations sought in respect of rate per week and / or maximum ceiling in respect of liquidated damages shall be loaded to the quoted price. For e.g. The maximum ceiling towards liquidated damages speculated in the tender is 5% and the bidder seeks to limit it to, say 3.5% then the price quoted will be loaded by 1.5%. If the rate of L.D per week is 0.5% per week or part thereof as per tender and the bidder seeks it as, say, 0.4% per week or part thereof, the maximum ceiling on L D as per tender will first be equated to weeks (10 weeks in this case) and the rate proposed by the bidder i.e. 0.4% will be multiplied by the so equated maximum period (which works out to 4%) and the quoted price will be loaded accordingly by 1%. Delivery being the essence of the contract, it is desirable if the bidder/s adhere to the stipulated clause.

**16. PURCHASE PREFERENCE:** Not Applicable.

**17. FREAK LOW QUOTES:** Not Applicable.

**18. WORK DONE CERTIFICATE:**

18.1. WDC shall be prepared by the contractor for the completed activities and shall be certified by the concerned OIC (not below the rank of Chief Manager) for each inspection stage of the compartment/equipments. Payment shall be as per the quantities certified in WDC.

18.2. The WDC shall include cumulative statement of jobs carried out till last WDC. The necessary service entry shall be made in SAP system by the WDC certifying authority & will be submitted to the contractor for further invoicing. The WDC shall bear relevant Service Entry sheet No., PO No. and respective item Sr. No., sub service line item of the PO.

18.3. The WDC must clearly mention the scheduled dates for starting & completion/delivery of the jobs as mutually agreed between OIC MDL & contractor and the actual dates of start & completion.

18.4. In case of delays, the duration along with numbers of delayed days shall be specified in respective WDCs to invoke LD clause and effect recoveries from sub contractor's invoice.

18.5. An illustrative format of Work Done Certificate is at Annexure- M.

**19. LIQUIDATED DAMAGES:**

19.1. Time is the essence of the Contract/PO. Therefore the job, as Ordered, should be completed on the dates mutually agreed upon in accordance with the delivery schedule as indicated in schedule of work at Clause No. 4.3.

19.2. LD rate: A sum of 0.5% (half per cent) per week or part thereof, of the delayed work (undelivered portion of services) subject to maximum of 5% of value of delayed work (undelivered portion of services) of the package/ schedule in each case.

19.3. Applicability of LD: Delays in completion of work due to delayed availability of work front(s) / Free Issued Material, etc. are not attributable to the contractor. Liability towards LD arises only in case of delays in completion of work attributable to the contractor. In case of delay attributable to the contractor, as indicated in WDC by WDC issuing authority, LD shall be levied on the undelivered portion of service. In such cases, the duration alongwith numbers of delayed days



shall be specified in respective WDCs to invoke LD clause and effect recoveries from the contractor's invoice.

**20. TERMS OF PAYMENT:**

100% will be made through RTGS/NEFT between 25-30 days for actual quantities of work executed and on submission of documents as given below:

20.1 Set of Original + 3 Copies of signed Tax Invoice to be submitted to Receipts Sections along with Service Entry through SAP system from user department. Bidder will be required to submit bills indicating details of earlier billing in every bill/invoice and also showing cumulative value of work done, failing which, the bills will not be accepted / cleared.

The bills should be preferably submitted within four weeks of certification of Work Completion Certificate 'WCC' to Receipts Sections adjacent to ARS punching station of South Yard along with Service entry through SAP system from user department.

Kindly note that submission of the above documents with the invoice is essential for effecting (timely) payment to the Subcontractor.

**21. TAXES:**

21.1. The items/service-wise rates quoted in the Rate sheet should exclude Taxes and Duties.

Bidder should indicate Taxes and Duties as applicable separately in the same Rate sheet, at the space provided for, which will be paid extra based on tax invoice to the extent applicable.

21.2. The variation in statutory levies etc are not allowed unless the breakups in respect of taxes duties are clearly and separately furnished in bid.

21.3. Bidders are required to submit their provisional GST ID with SAC number, along with documentary proof. MDL's provisional GST ID is 27AAACM8029J1ZA.

**22. MODIFICATION:** Not Applicable.

**23. SECURITY DEPOSIT (SD):** Not Applicable.

**24. GUARANTEE:** Not Applicable.

**25. PERFORMANCE BANK GUARANTEE:** Not Applicable.

**26. MODIFICATIONS TO THE BID:**

Bidder desirous of submitting modified Bid prior to the Tender closing date & time may do so by making modifications in their Bid submitted online any number of times before the Tender closing date & time. The last changed Bid shall be considered as the final Bid.

**27. TERMINATION & RISK PURCHASE:**

If the equipment / article / service or any portion thereof be not delivered/ performed by the scheduled delivery date/ period, any stoppage or discontinuation of ordered supply / awarded contract without written consent by Purchaser or not meeting the required quality standards the Purchaser shall be at liberty, without prejudice to the right of the Purchaser to recover Liquidated Damages / penalty as provided for in these conditions or to any other remedy for breach of contract, to terminate the contract either wholly or to the extent of such default. Amounts advanced or part thereof corresponding to the undelivered supply shall be recoverable from the Contractor / Bidder at the prevailing bank rate of interest.

The Purchaser shall also be at liberty to purchase, manufacture or supply from stock or utilize the services as it deems fit, other articles of the same or similar description to make good such default and or in the event of the contract being terminated, the balance of the articles of the remaining to be delivered there under. Any excess over the purchase price, cost of manufacture or value of any articles supplied from the stock, as the case may be, over the contract price shall be recoverable from the Bidder / Contractor.



**28. WORKING ON MDL HOLIDAYS:**

Intimation for working on Saturday / Sunday / holidays if required, should be submitted 2 working days prior to the date of holiday indicating names of personnel to Personnel Department and Security through concerned Department.

**29.** MDL will not be responsible for an error in downloading of tender documents from web by the bidders. The Version appearing on MDL website will be considered final and authentic.

**30. FREE ISSUE OF MATERIAL:** Not Applicable.

**31.** Contractors shall not engage employees of other contractors presently working in MDL & recorded at Security Dept. The contractor can engage such employee if other contractor gives No Objection Certificate for such engagement & cancel the name of such desirous employee from his roll & accordingly convey to Security. The contractor engaging such employee without permission is liable for penalty including termination of contract & forfeiture of Security Deposit. Such penalty can also be imposed if it is observed that supervisors/ Workers deployed by contractor are not on their roll as per statement submitted by him at Security.

**32.** The contract will be governed by Standard Terms and Conditions and General Terms and conditions while executing work. In case of discrepancy, clauses mentioned in Tender, Technical Scope and Rate sheet will override the clauses mentioned in other enclosures including STACS & GTACS.

**33.** In the event of placement of order on unregistered vendor, the firm will apply for registration through Shri A. R. Kulkarni, Chief Manager OTS Dept, Tel. No. 23763405 Ext.3405 within one month from placement of order.

**34.** Procedure for Entry Passes for the Contractor's Employees: - A Detailed procedure is displayed on the website [www.mazdock.com](http://www.mazdock.com) under →Work/Service Contracts.

**35.** The bidder shall also abide to all statutory requirements, Official Secret Act 1923, Security and Safety Rules as per references, which are part of this tender. If contractors' employees are not adhering to the health, safety and environment norms and the contractors not equipping their employees with suitable safety gears, will be viewed seriously. For non adherence to above will be levied as per extant guidelines of Security and Safety Rules prevailing time to time, to the contractor without prejudice to other rights to enforce the safety requirements.

**36. NON-DISCLOSURE AGREEMENT:** NA

**37. PUBLIC GRIEVANCE CELL:**

A Public Grievance Cell headed by Shri S.D Kajawe. General Manager (F-CA) has been set up in the Company. Members of public having complaints or grievances are advised to contact him on Wednesday between 10.00 hours and 12.30 hours in his office on 3<sup>rd</sup> floor, Mazdock Building or send their complaints / grievances to him in writing for redressal. Contact Telephone No is 23762121.

**38. SITE VISIT:**

**38.1.** Bidders shall visit the actual site at MDL, for ascertaining the nature & entire scope of work, job requirement, technical specifications, tools & tackles & measuring instruments required, for carrying out the job and intermediate checks, the environment under which the work needs to be carried out at worksite in MDL premises, site conditions etc.

**38.2.** Bidders are requested to visit actual site at MDL prior to uploading their bid. In this regard please contact following MDL Officials: Mr. Samresh Singh, DM (EY- Planning) OR Mr. S S Bhadauria, CM (EY- Planning) Tel. no.: 022-23763603/3592, email: [samreshsingh@mazdock.com](mailto:samreshsingh@mazdock.com) OR [ssbhadauri@mazdock.com](mailto:ssbhadauri@mazdock.com)



दो बोली वेब निविदा 8000000733.

Two Bid Web e-tender for pest control treatments for Boat 1, 2 & 3 of P75 at Naval Dock, Mumbai/ MDL, Mumbai.

39. A) MDL reserves the right to consider placement of Order.  
B) In case of the performance of the contractor is not satisfactory, MDL reserves the right to cancel the order.

40. In case of proper on-line filling of Acceptance Formats for Tender Enquiry Form, General Terms & Conditions (GT&C) and Standard Terms & Conditions (STACS), it shall be presumed that all our tender terms & conditions are acceptable to you.

41. We look forward to your participation in on-line bidding by offering your most competitive and reasonable bid against this tender.

**Yours faithfully,  
For MAZAGON DOCK SHIPBUILDERS LIMITED,**

**N. S. JADHAV.  
(OUTSOURCING DEPARTMENT)**

Following documents, references & formats form a part of the tender:

<b>Annexure – A</b>	Scope of work.
<b>Annexure – B</b>	Illustrative Rate sheet format.
<b>Annexure – C</b>	QAP (Not Applicable.)
<b>Annexure – D</b>	Responsibility Matrix.
<b>Annexure – E</b>	Format for information for the past orders. (Not Applicable.)
<b>Annexure – F</b>	MDL Bank account details for remittance of EMD / SD. (Not Applicable.)
<b>Annexure – G</b>	Non Disclosure Agreement (Not Applicable.)
<b>Annexure – H</b>	Illustrative format for loading factors for ranking of bids.
<b>Annexure – I</b>	Technical documents to be uploaded. (Not Applicable.)
<b>Annexure – J</b>	(Tender Enquiry Format)TEF Acceptance format.
<b>Annexure – K</b>	General Terms & Conditions Acceptance Format.
<b>Annexure – L</b>	Standard Terms & Conditions Acceptance Format.

**REFERENCES:**

Terms & Conditions (Available on MDL Website [www.mazdock.com/](http://www.mazdock.com/) →Work/Service Contracts or [www.mazdock.com](http://www.mazdock.com) → tenders → shipbuilding → Outsourcing ).

- 1) Standard Terms & Conditions (STACS).
- 2) General Terms & Conditions (GTACS) while executing work.
- 3) Official Secrets Act 1923 .
- 4) Safety Code for Sub-Contractors.
- 5) Loading Factor.
- 6) Procedure for entry passes.

**FORMATS:**

Available on MDL Website – [www.mazdock.com /](http://www.mazdock.com/) →Work/Service Contracts.

- 1) OTS –F-04 Track record.
- 2) OTS –F-05 Bank Guarantee for E.M.D.
- 3) OTS –F-07 Order acceptance Format.
- 4) OTS –F-12 RTGS/NEFT Mandate Authorization Form.



दो बोली वेब निविदा 8000000733.

Two Bid Web e-tender for pest control treatments for Boat 1, 2 & 3 of P75 at Naval Dock, Mumbai/ MDL, Mumbai.

Annexure-A

**BRC for Pest Control Treatment for Boat-1,2 &3 at Naval Dock  
Mumbai/MDL**

**1. Description of works/supplies/services**

Hiring of services for All kind of pest control treatments to be carried out inside Boat-1, 2 &3 at Naval Dock Mumbai/MDL, Mumbai.

**2. Pre-Qualification**


Bidder must have experience of pest control treatment in commercial/industrial premises.

**3. Subcontractor Scope.**

- i) All kind of pest control treatments mentioned below to be carried inside submarine.
- ii) In case of recurrence of infestation of any kind viz. Termites, Wood borer, Silverfish, Cockroaches, Rodents etc. at any location, a repeat activity has to be carried out at **no extra cost**.
- iii) **Gel treatment:** Gel Treatment for eradication of Cockroaches.
- iv) **General disinfestations:** Bidder shall carry out Pest Control of Termites, Wood Borers, Silverfish; Cockroaches etc. by spray and Oil based chemical injection method. Wooden cupboards, wooden boxes, walls etc. are to be treated with suitable and effective chemicals.
- v) Insecticide /Spray for mosquitoes control to be carried out once in a week during monsoon months (June to September) and for balance eight months twice a month.
- vi) It will be the responsibility of the firm to ensure each section of Boat free from mosquitoes.
- vii) **Termite & Ant Treatment Service:**  
The Treatment for Termite and Ant should be carried out once in a months. It will be the responsibility of the firm to maintain all concerned section of Boat free from TERMITE & ANT.
- viii) **Rodent Control Treatment:** Bidder shall carry out Rodent Control Treatment once in a months Treatment by open baiting method, mouse-traps. Dead rodents to be removed immediately, area to be cleaned and phenol to be sprayed to avoid obnoxious smell.
- ix) Bidder shall arrange all chemicals, tools, ladders spraying equipments etc.
- x) All Locations in side submarine to be undertaken for treatment.
- xi) Bidder shall carry out periodic Pest Control treatment on monthly basis in locations inside submarine. To eradicate pests like cockroach, ants-red & black, Silverfish, fire bats, lizards with guaranteed results.
- xii) The contractor has to provide all safety gears and personal protective equipments to his employees and they have to follow safety rules and regulations

**4. Material:** The contractor has to arrange all the material & instrument/machinery required to carry out jobs as specified in subcontractor scope.

**5. Work completion certificate (WCC):** Schedule of treatments may be discussed and fixed with the user. A Record of completed work will be maintained by subcontractor and duly certified by the OIC. Monthly consolidated Work Completion Certificate based on the daily record should be signed by Ship Manager / OICs of respective Boat or Section in Charge not below the rank of Chief Manager on completion of works.

  
SAMRE  
Deputy Manager (Planning-East Yard)  
Mazdon Dock Shipbuilders Limited



दो बोली वेब निविदा 8000000733.

Two Bid Web e-tender for pest control treatments for Boat 1, 2 & 3 of P75 at Naval Dock, Mumbai/ MDL, Mumbai.

6. Approx Area:

Sr.	Locations	Approx. Area (Square Mtr.) per Boat
1	Approx area inside submarine(Boat)	880

Quantum of Pest Control works for Boat-1 2, and 3.

Sr. No:	Description of Activity	Frequency of pest control treatment	Frequency of pest control treatment per Boat for 2 years	Total (3 Boats)
1	Pest Control of Termites, Wood Borers, Silverfish; Cockroaches and Ant Treatment Service.	Once in a month	24	72
2	Insecticide /Spray for mosquitoes control.	Once in a week during monsoon months (June to September) and for balance eight months twice a month	66	198
3	Rodent Control Treatment	once in a months	24	72

7. Contract Period :

Start Date : 03.07.2017

End Date : 02.07.2019

*Handwritten signature*



Illustrative Rate sheet format:

Annexure-B

**Rate Sheet for pest control treatments for Boat 1, 2 & 3**

Sr.No.	Activity	Total Pest control treatments (3 boats)	Unit Rate per treatment (Rs.)	Type of applicable Tax	Applicable tax in percentage
1	Pest control of termites, wood borers, silverfish, cockroaches and ant treatment service (once in a month)	72	Quoted/Not Quoted		
2	Insecticide/spray for mosquitoes control (once in a week during monsoon months (June to September) and for balance eight months twice a month.	198	Quoted/Not Quoted		
3	Rodent control treatment (once in a month)	72	Quoted/Not Quoted		

- i) This rate sheet is only for illustration purpose & for the purpose of indicating whether quoted / not quoted as per clause 11.1.2 of TEF (Tender enquiry form).
- ii) Prices are to be quoted in the Rate sheet (BOQ) provided online in .xls format and uploaded in cover-2.
- iii) The bidders are to confirm that the quantum, quality and nature of work have been ascertained by visiting the site prior to submission of offers.
- iv) The quoted prices must be inclusive of all expenses to be incurred by the Contractor for the Scope of Work as per the Tender's requirements & are to be separately indicated for each activity.



दो बोली वेब निविदा 8000000733.

Two Bid Web e-tender for pest control treatments for Boat 1, 2 & 3 of P75 at Naval Dock, Mumbai/ MDL, Mumbai.

Annexure-D

**Responsibility Matrix for Hiring of Services for Pest Control for Boats 1, 2 & 3  
Project 75.**

Sr. No.	Activity	Responsibility	
		MDL	Sub-contractor
1	Mobilization work (03 Days)		✓
2	Formality of arrangement of Gate pass for personnel		✓
3	All type of Pest Control as per Scope of Work(SOW)		✓
4	Arrangement of all consumable material ,instrument/machinery and pesticide		✓
5	Provision of adequate no. of operatives at site		✓
6	Rendering weekly report and monthly progress report signed by SM/ nominated Executives for WCC certification		✓
7	Adherence to safety norms and procedures		✓
9	Provide all safety gears and personal protective equipments to his employees		✓
10	Submission of invoices for payment		✓
12	Payment for work carried out	✓	
13	Record of completed work		✓

**Note:** - This is only for understanding the SOW. But SOW takes precedence over Responsibility Matrix in case of ambiguity.

*Signature*





**Annexure-H**

**LOADING FACTORS FOR RANKING OF BIDS:**

(Illustrative format)

**A.**

Sr. No.	Description	Foreign Supplier	Indigenous Supplier
1	Basic price Quoted	a) FOB b) CIF	a) Ex Works b) Delivered to MDL stores
2	Add: insurance charges	Incase of 1(a)	In case of 1(a)
3	Add Sea/Air Freight charges / Inland Road Transport	Incase of 1(a)	In case of 1(a)
4	Customs Clearance / Port Handling / Transportation to Yard	In either case i.e. FOB or CIF Price	NIL
5	Cost (ex-MDL) excluding taxes & duties without loading towards any deviations	Sr.Nos. (1+2+3+4) if FOB price quoted OR CIF price + Sr.No.4	Sr.Nos. (1+2+3)

**B. Loading due to variations in Financial Term.**

Sr. No.	Description	Foreign Supplier	Indigenous Supplier
6	Variation in payment Terms		
7	Cost (ex-MDL) excluding taxes & duties after loading for variations in financial term.	Sr.Nos. 5 + 6	

**C. Loading on Account of deviations in following commercial terms**

Sr. No.	Description	Foreign Supplier	Indigenous Supplier
8	Security Deposit / Contract performance guarantee.		
9	Equipment Performance guarantee		
10	Additional delivery period sought over stipulated period as per Tender		
11	Additional time sought for supplying binding data.		
12	Liquidated damages per week rate / maximum ceiling		
13	Warranty / Guarantee		
14	Cost (ex-MDL) excluding taxes & duties after loading for variations on account of financial and commercial terms.	Sr.Nos.7 + 8 +9 + 10 +11+ 12 +13	

**D. Landed Cost:**

Sr. No.	Description	Foreign Supplier	Indigenous Supplier
15	Taxes & Duties		
16	Landed C	Sr.Nos.14 + 15	



दो बोली वेब निविदा 8000000733.

Two Bid Web e-tender for pest control treatments for Boat 1, 2 & 3 of P75 at Naval Dock, Mumbai/ MDL, Mumbai.

**Annexure-J**

**TEF (TENDER ENQUIRY FORMAT) ACCEPTANCE FORMAT:**

To,  
MAZAGON DOCK SHIPBUILDERS LIMITED  
OUTSOURCING DEPARTMENT.

TEF CLAUSE No.	BIDDER'S REMARK	TEF CLAUSE No.	BIDDER'S REMARK
	ACC. / DEV.		ACC. / DEV.
1		2	
3		4	
5		6	
7		8	
9		10	
11		12	
13		14	
15		16	
17		18	
19		20	
21		22	
23		24	
25		26	
27		28	
29		30	
31		32	
33		34	
35		36	
37		38	
39		40	
41			

COMPANY'S NAME & ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SIGNATURE:

DATE:

NAME:

DESIGNATION:

BIDDER'S COMPANY SEAL:

NOTES:

1. Bidders should carefully read the Terms & Conditions of the Tender Enquiry Form (TEF) prior to filling up this acceptance format.
2. This format should be properly filled, signed and bidder shall upload the scanned copy of the same online.
3. Bidder(s) should indicate "ACC" for Accepted, "DEV" for Deviation Taken for each clause number in the above table.
4. Bidder(s) to attach Separate Sheet indicating all relevant details such as Number & description of the Clause, Reasons for Deviation and Alternative suggested for any deviations taken by them.
5. Clause numbers shown in the above format also includes the sub-clauses under these clauses.



**GENERAL TERMS & CONDITIONS ACCEPTANCE FORMAT:**

To,  
MAZAGON DOCK SHIPBUILDERS LIMITED  
OUTSOURCING DEPARTMENT.

GT&C CLAUSE No.	BIDDER'S REMARK	GT&C CLAUSE No.	BIDDER'S REMARK	GT&C CLAUSE No.	BIDDER'S REMARK
A10	Acc/Dev	A90		A170	
A20		A100		A180	
A30		A110		A190	
A40		A120		A200	
A50		A130		A210	
A60		A140		A220	
A70		A150		A230	
A80		A160			

**NOTES:**

1. Bidders should carefully read the General Terms & Conditions of the Tender (GTACs) prior to filling up this acceptance format (available on MDL Web site).
2. This format should be properly filled, signed and bidder shall upload the scanned copy of the same online
3. Bidder(s) should indicate "ACC" for Accepted, "DEV" for Deviation Taken for each clause number in the above table.
4. Bidder(s) to attach Separate Sheet indicating all relevant details such as Number & description of the Clause, Reasons for Deviation and Alternative suggested for any deviations taken by them.
5. Clause numbers shown in the above format also includes the sub-clauses under these clauses.



दो बोली वेब निविदा 8000000733.

Two Bid Web e-tender for pest control treatments for Boat 1, 2 & 3 of P75 at Naval Dock, Mumbai/ MDL, Mumbai.

**Annexure-L**

**STANDARD TERMS AND CONDITIONS ACCEPTANCE FORMAT:**

To,  
MAZAGON DOCK SHIPBUILDERS LIMITED  
OUTSOURCING DEPARTMENT.

STAC CLAUSE No.	BIDDER'S REMARK	STAC CLAUSE No.	BIDDER'S REMARK	STAC CLAUSE No.	BIDDER'S REMARK
101	Acc/Dev	280		400	
102		290		410	
103		300		420	
120		310		430	
200		320		440	
210		330		450	
220		340			
230		350			
240		360			
250		370			
260		380			
270		390			

**NOTES:**

1. Bidders should carefully read the Standard Terms & Conditions of the Tender (STACs) prior to filling up this acceptance format (available on MDL Web site)
2. This format should be properly filled, signed and bidder shall upload the scanned copy of the same online.
3. Bidder(s) should indicate "ACC" for Accepted, "DEV" for Deviation Taken for each clause number in the above table.
4. Bidder(s) to attach Separate Sheet indicating all relevant details such as Number & description of the Clause, Reasons for Deviation and Alternative suggested for any deviations taken by them.



दो बोली वेब निविदा 8000000733.

Two Bid Web e-tender for pest control treatments for Boat 1, 2 & 3 of P75 at Naval Dock, Mumbai/ MDL, Mumbai.

**Illustrative format of Work Done Certificate:**

**Annexure-M**

**Format of Work Done Certificate**

(WDC to be prepared by the contractor on their letterhead & to be submitted to the certifying authority)

WDC Ref. no.

WDC date:

MDL Sub-Contract Order no. & date: \_\_\_\_\_ dated \_\_\_\_\_.

The following work/s is/are completed to the satisfaction of MDL as per the above mentioned PO and the following is certified for payment.

PO Line item No.	Service No.	Line item work description.	Line item – PO Qty.	Line item Qty. – certified up to previous WDC	Line item Qty. – certified through this WDC	Mutually agreed completion schedule		Actual work done schedule		LD applicable (Yes/No) & if yes, no. of delayed days.	Service Entry Sheet no.	Yard No.
						Start Date	End Date	Start Date	End Date			

Amount claimed upto previous WDC: ₹ \_\_\_\_\_ (exclusive taxes)  
 Amount claimed under this WDC: ₹ \_\_\_\_\_ (exclusive taxes)  
 Cumulative amount claimed as on date: ₹ \_\_\_\_\_ (exclusive taxes)  
 Order value: ₹ \_\_\_\_\_ (exclusive taxes)

From Contractor

From MDL

Signature & stamp of Contractor.

Signature & stamp of WDC issuing authority.  
(Not below the rank of Chief Manager)

Date:

Date: